

# THE INTERNATIONAL CONGRESS OF ESTHETICS AND SPA

PHILADELPHIA, PA • APRIL 12 & 13, 2026 INCLUDED IN BOOTH

EACH 10' X 10' BOOTH PACKAGE:

**(1) 8' High Backwall and 3' High Side Drapery in White**

**(1) 6' Skirted Table - White**

**(1) Light Grey Carpet**

**(2) Chairs**

**(1) Wastebasket**

**(1) Exhibitor Identification Sign**

## Payment Policy Form Must be Completed and Sent to Expo

### MOVE-IN AND MOVE-OUT SCHEDULE:

**Exhibitor Move-in:** Saturday, April 11 8:00 am - 6:00 pm

**Show Hours:** **Sunday**, April 12 9:30 am - 6:00 pm  
**Monday**, April 13 10:00 am - 4:00 pm

**Exhibitor Move-out:** Monday, April 13 4:00 pm - 9:00 pm

**All Carriers Must Check-in NO LATER Than:** 7:00 pm - Monday, 04/13/26 - Any freight that hasn't been checked and picked up by the carrier after that time will be rerouted.

Reroute Freight:  
4:00-8:00 pm / Monday, April 13, 2026

## IMPORTANT

**ADVANCED SHIPPING WAREHOUSE DEADLINE:**

**APRIL 2, 2026**

**DIRECT SHIPPING TO SHOW SITE:**

**APRIL 11, 2026**

\*After April 2nd, 25% late handling fee will be added by Expo Convention Contractors for Advanced Shipping.



# EXHIBITOR SERVICE MANUAL

**Pennsylvania Convention Center  
Hall F  
April 12-13, 2026**



Show Dates: April 12-13, 2026

## Expo Quick Facts/ Show Information

*Deadline date to receive discounted rates:* March 26, 2026

### SCHEDULE

<i>Exhibitor Move-in:</i>	Saturday, April 11, 2026	8:00am - 6:00pm
<i>Show hours:</i>	Sunday, April 12, 2026	9:30am - 6:00pm
	Monday, April 13, 2026	10:00am - 4:00pm
<i>Exhibitor Move-out:</i>	Monday, April 13, 2026	4:00pm - 9:00pm
<i>Reroute freight:</i>	Monday, April 13, 2026	8:00pm

NEED

A CUSTOM  
BOOTH?

click here

NEED

SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

### MOVE OUT

All carriers must check-in no later than **7:00pm on Monday, April 13, 2026**. If your carrier does not check-in by the designated time above your freight will be rerouted through eLogistics. Exhibitors need to be clear by **9:00pm**.

All freight must be labeled and a Bill of Lading filled out and returned to the Expo Service Desk before leaving your booth. **Any exhibitors without a card on file will have their freight held until paid in full.**

### EMPTIES

**Empties come out at 4:00pm on Monday, April 13, 2026. This will take approximately 2 to 5 hours. Please plan your hotel and travel arrangements accordingly.**

### SHOW COLORS

Side Drape: White Back Drape: White Table Drape: White

### CARPET COLOR

The booth area **has Gray carpet**. You may carpet your booth area in any offered color, please see our enclosed [Flooring form](#) for color selection and pricing.

### BOOTH EQUIPMENT PACKAGE

Each 10' x 10' booth area will be provided with an 8' high background drape, 3' high side drape, one 6' skirted table, two black side chairs, one wastebasket, one booth identification sign (7" x 44"). *(Black Helvetica letters are standard for the ID Signs)*

**Ready to make your booth unforgettable? From eye-catching graphics to unique features tailored to your brand, we're here to bring your vision to life! Contact us today to explore endless possibilities and stand out from the crowd.**



Show Dates: April 12-13, 2026

## Expo Quick Facts/ Show Information

### ADVANCE WAREHOUSE SHIPMENT

Materials should be shipped to arrive at our warehouse beginning **Wednesday, March 11, 2026** but **NO LATER THAN, Thursday, April 2, 2026**. Freight received before or after these dates will incur a 25% early/late handling fee.

The International Congress of Esthetics and Spa  
Your Company Name and Booth #  
Expo Convention Contractors, Inc.  
c/o Tforce Freight c/o Marano  
9820 Blue Grass Rd  
Philadelphia, PA 19114

See our [Material Handling](#) forms for more details. [Shipping Labels](#) Provided.

### DIRECT SHIPMENT TO FACILITY

Direct to show shipments will be accepted **on Saturday, April 11, 2026 between the hours of 8:00am & 6:00pm**. Freight will not be accepted before these dates. Freight received outside of these specified dates will incur a 25% handling fee.

The International Congress of Esthetics and Spa  
Your Company Name and Booth #  
Expo Convention Contractors, Inc.  
c/o Pennsylvania Convention Center  
1101 Arch St,  
Philadelphia, PA 19107

See our [Material Handling](#) forms for more details. [Shipping Labels](#) Provided.

### ASSISTANCE

We want you to have a successful show. If you can't find what you are looking for or if we can be of assistance, please call our Exhibitor Sales & Service Department at 305-751-1234 or email [info@expocci.com](mailto:info@expocci.com).

NEED  
A CUSTOM  
BOOTH?

click here

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SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

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| Fax: 305-751-1298

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

## Payment Policy

**NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS COMPLETED, SIGNED AND RETURNED TO EXPO CCI.**

**ADVANCE AND/OR FLOOR ORDERS** All Orders require **ADVANCE PAYMENT** for initial estimate of charges for services AND a **VALID CREDIT CARD** with proper authorization be provided to Expo CCI. You may prepay with a check written by your company but a credit card is required by Expo CCI to ensure any unexpected charges, such as additional freight, clean-up costs, etc., are paid at the time the Show closes.

**THIRD PARTY ORDERS** If you choose to contract work to a Display or Exhibit house/company and/or require services from Expo CCI, the Payment Policy presented above shall apply. Expo CCI must be notified, in writing and a non-official contractor form with COI must be submitted from exhibiting company of any other display or exhibit company involved in the set up or breakdown of exhibits. The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf. If a third party is to be invoiced for certain items or services, please complete and submit the Third Party Payment form prior to placing order.

**DRAYAGE TO WAREHOUSE OR SHOW SITE AND/OR LABOR** Expo CCI's Payment Policy must be adhered to by Exhibitor prior to any freight being shipped to Expo CCI. All charges for freight, assembling, disassembling, shipping, handling and any other must be prepaid. If adjustments or additional charges are required at Show Close, they will be charged to the enclosed Credit Card provided, unless Exhibitor provides an additional form of payment prior to the charge being processed. Expo CCI is not responsible for any damage or loss of your freight, **please secure round trip insurance from your company insurance carrier.**

**ALL CHARGES** All charges/costs requested by Exhibitor MUST be PAID IN FULL before services are rendered and any adjustment and/or additional charges must be paid by Show Close. Such costs will be charged to Exhibitor's credit card provided unless prior arrangements have been made. All checks must be drawn on a U.S. bank and there will be a minimum charge of \$39 for each NSF check written to Expo CCI.

Expo CCI charges a 3.5% convenience fee for payments using a credit or debit card. This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional \$30.00 for domestic and \$50.00 for international bank fees.

**ADJUSTMENTS/REFUNDS** Exhibitors are responsible for ensuring services are rendered as ordered prior to the Show opening. All requests for adjustments must be made on site prior to the Show's closing. Expo CCI will not be responsible for adjustments after the Show closes unless prior arrangements have been agreed to in writing by Expo CCI. **Refunds:** A refund fee may apply depending on the original form of payment. Credit card payments will incur a 6% processing fee. Wire payments will incur a wire transfer fee of \$30 for domestic banks, and \$50 international banks. Refunds can take up to 30 days after a show closes to process.

**SALES TAX** Applicable city, county and state sales tax will apply. If any Exhibitor is exempt from paying sales tax, it is the Exhibitor's responsibility to provide Expo CCI with its tax exempt certificate prior to orders being processed. If not provided and Exhibitors requests tax to be removed a 6% processing fee will apply before refund.

**CANCELLATION POLICY** On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee. In the event of a natural disaster, acts of God or terrorists, which result in the cancellation of this event, Expo CCI will be entitled to a fee equal to the percentage of work completed by Expo CCI. This percentage will be determined solely by Expo CCI. In the event the deposit received exceeds the percentage of work completed, Expo CCI will refund the excess deposit. Labor must be cancelled in writing, 24 hours in advance to avoid a one (1) hour cancellation or no-show fee per crew and/or worker.

**COLLECTION POLICY** In the event this contract is turned over to an attorney for collection or dispute Expo CCI will be entitled to reasonable attorney fees.

Return via fax 305-751-1298 or email [info@expocci.com](mailto:info@expocci.com) We accept American Express, Visa, MasterCard and Discover for your convenience. No checks will be accepted at show site.

Exhibitor:

Contact name:

Booth #:

Address:

City:

State:

Zip:

Country:

Phone:

Email:

Credit Card No. used for Payment:

Expires:

Security Code:

(The 3 numbers on back of card or for Amex the 4 numbers on the front)

Billing Address for credit card:

City:

State:

ZIP CODE:

Credit Card Holder (Print Name as it appears on card):

Card Holder Signature:

\*\*\*\*\*Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the Exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://order.expocci.com/>)

NEED  
A CUSTOM  
BOOTH?

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SHIPPING  
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Show Dates: April 12-13, 2026

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| Fax: 305-751-1298

## Terms and Conditions

### PAYMENT POLICY:

**Labor orders:** Labor must be cancelled in writing, 24 hours in advance to avoid a one (1) hour cancellation or no-show fee per crew and/or worker.

**Show Site Orders:** Services ordered at show site will require full payment at the time the order is placed. Purchase orders may not be used in lieu of payment. Regular prices will apply to all show site orders. Floor orders are limited to availability.

**Third Party Orders:** If you contract your work to a display or exhibit house and require services from Expo CCI, the payment policy stated above applies. Please pass this information on to them. A Third Party Payment form must be completed and submitted three weeks prior to show opening. Ultimately, the Exhibitor is responsible for payment if the third party's payment is declined.

**Invoices:** Prior to close of Show, an invoice will be prepared and delivered to your booth for your review. Credits will be issued at show site only. If you have any questions, or want to pay your invoice by check or cash, please see our customer service representatives at the service desk on site.

**Charges:** All charges, regardless of amount, must be paid in full by cash, check or credit card. If credit card method is used, please ensure that the card limits are high enough to cover your expected charges.

**Past Due Accounts:** The Exhibitor understands that there will be a 10% monthly (120% per year) finance charge on past due accounts and agrees to pay all costs incurred by Expo CCI while endeavoring to collect this account.

**Outbound Services:** All outbound services will be processed on your credit card. A copy of the receipt and invoice will be emailed within 10 days of the close of the show.

**International Customers:** International customers must pay for all services in U.S. funds. A \$50 service charge will be added for processing checks or wire transfers drawn on foreign banks.

**U.S. Wire Transfers:** A \$30 service charge will be added for processing U.S. wire transfers. Please complete the wire transfer portion of the Payment Authorization form. The credit card portion of the form must still be completed before your order will be processed.

**Tax Exempt Status:** If you are tax exempt in the state where the show is held, a copy of the certificate must accompany your order.

**Rental Responsibility:** All materials are on a rental basis and shall remain the property of Expo CCI. The customer shall be held financially responsible for any damage to Expo CCI equipment used by the customer.

**Price Quotes:** Prices quoted are for the duration of the show and include installation, rental, and removal, except where indicated.

**Default Colors:** If skirting and carpet colors are not selected, show colors will prevail.

**Exchanges and Cancellations:** On-site exchanges and cancellations of any orders/furnishings will be assessed a 100% pick-up fee.

**Refunds:** A refund fee may apply depending on the original form of payment. Credit card payments will incur a 6% processing fee. Wire payments will incur a wire transfer fee of \$30 for domestic banks, and \$50 international banks. *Refunds can take up to 30 days after a show closes to process.*

**Expo CCI charges a 3.5% convenience fee for payments using a credit or debit card. This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional \$30.00 for domestic and \$50.00 for international bank fees.**

### DEFINITIONS AND EXPO RESPONSIBILITIES:

The name "Expo CCI" shall be construed within the meaning of this contract as Expo Convention Contractors and its employees, officers, agents and assigns including any subcontractors Expo CCI may appoint. The term "Exhibitor" refers to any party who contracts for services with Expo CCI. Expo CCI shall be responsible only for those services which it directly provides, and hereby agrees to execute its contracted duties in good faith. Expo CCI assumes no responsibility for any person, parties or other contracting firms not under Expo CCI's direct supervision and control. Expo CCI shall not be responsible for loss, delay or damage due to strikes, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failures, acts of terrorism or war or any other causes beyond Expo CCI's reasonable control; or for ordinary wear and tear in the handling of materials. Due to the security and liability requirements, we do not allow POV's to unload at the docks. POV's may ground load only.

### INDEMNIFICATION:

The Exhibitor agrees to indemnify, forever hold harmless and defend Expo CCI and its employees, officers and agents from and against any and all claims, causes of action, fines, penalties, damages, liabilities, judgments and expenses on account of personal injury or death, damage to or loss of property or profits arising out of, or contributed to by any of the following: (1) Exhibitor's negligent supervision of any labor secured through Expo CCI or the negligent supervision of such labor by any of the Exhibitor's employees, agents, representative, invitees, and/or exhibitor appointed contractor (EAC); (2) Exhibitor's negligence, willful misconduct, or deliberate act, or such actions of Exhibitor's employees, agents, invitees, representatives, or EACs at the show to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration or negligent handling of Expo CCI equipment; or (3) Exhibitor's violation of Federal, State or local ordinance; or violation of show regulations and/or rules as published by the Facility and/or Show Management.



Show Dates: April 12-13, 2026

## Terms and Conditions

### CLAIM(S) FOR LOSS AND PAYMENT FOR SERVICES:

Exhibitor agrees that any and all claims for loss or damage shall be submitted to Expo CCI prior to the conclusion of the show when alleged loss or damage occurred prior to that time and in all cases within 30 days of the conclusion of the show. For claim reporting purposes, the "conclusion" of the show shall be construed as the end of the day on which Exhibitor must vacate the show site. All claims reported after the 30-day period will be rejected. In no event shall a suit or action be brought against Expo CCI more than one year after the date that loss or damage occurred. Payment for services may not be withheld. In the event of any dispute between Expo CCI and the Exhibitor relative to any loss or damage claim, the Exhibitor shall not be entitled to, and shall not withhold payment for Expo CCI services as an offset against the amount of the alleged loss or damage. Any claim against Expo CCI shall be considered a separate transaction and shall be resolved on its own merit.

### EXPO CCI'S LIMITS OF LIABILITY:

If found liable for any loss or damage, Expo CCI's sole and maximum liability for loss or damage to Exhibitor's materials will be limited to the repair or replacement with like kind and quantity, subject to a dollar amount not to exceed \$5.00 (five dollars) per pound based on the weight of the articles for which Expo CCI specifically acknowledges receipt in writing. Expo CCI shall in no event be liable for collateral, exemplary, indirect costs or damages, or loss of sales resulting from, or related to, a claim for loss of or damage to material.

### INBOUND AND OUTBOUND SHIPMENTS:

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

### PACKAGING, CRATES AND EMPTY CONTAINERS:

Expo CCI shall not be responsible for surface damage to loose or uncrated materials, pad-wrapped, or shrink-wrapped materials. Expo CCI shall not be responsible for concealed damage, damage to carpets in bags or poly, or damage to materials improperly packed. Expo CCI shall not be responsible for crates and packaging unsuitable for handling, partially assembled, or having prior damage. Affixing "Empty" storage labels to containers is the sole responsibility of the Exhibitor or his representative. All previous labels should be removed. Expo CCI assumes no responsibility for removal or misdelivery of containers with old labels or incorrect information on labels or for loss or damage to materials stored in containers labeled "Empty".

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL [\[https://order.expocci.com/\]](https://order.expocci.com/)



Show Dates: April 12-13, 2026

## Third Party Payment

THIS FORM IS TO BE FILLED OUT ONLY IF YOU HAVE HIRED A THIRD PARTY TO SET UP YOUR BOOTH.

### THIRD PARTY PAYMENT CONDITIONS

This form must be completed and signed by BOTH PARTIES and returned to Expo CCI prior to placing any orders. If there is any doubt which party is to be invoiced for a service, the exhibiting firm accepts responsibility for payment. The exhibiting firm is ultimately responsible for payment of all charges by show conclusion. If charges have been billed to the wrong party and Expo CCI was not provided with the completed Third Party Payment form prior to the order being placed, any refund must be settled between the exhibiting firm and third party.

#### PLEASE INDICATE WHICH ITEMS/SERVICES ARE TO BE INVOICED TO THE THIRD PARTY:

All Expo Services

Booth Labor and/or Banner Hanging

Booth Cleaning

Material Handling/Drayage

Shipping w/ eLogistics

Furniture/Carpet

Other (Specify)

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?

eLogistics

click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

Authorized Exhibiting Company Signature

We accept American Express, Visa, MasterCard and Discover Card for your convenience.  
A non-official contractor form and COI must accompany the Third Party Payment form.

## EXHIBITING COMPANY

Exhibiting Company:

Booth #:

Address:

City:

State:

Country:

Zip:

Email:

Contact/s:

Credit Card No. used for Payment:

Expires:

Security Code:

[The 3 numbers on back of card or for Amex the 4 numbers on the front]

Billing Address for credit card:

City:

State:

ZIP CODE:

Credit Card Holder (Print Name):

Card Holder Signature:

\*\*\*\*\*Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the Exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All charges must be paid by end of Show.

**On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee.**

## THIRD PARTY

Third Party Company:

Booth #:

Address:

City:

State:

Country:

Zip:

Email:

Contact/s:

Credit Card No. used for Payment:

Expires:

Security Code:

[The 3 numbers on back of card or for Amex the 4 numbers on the front]

Billing Address for credit card:

City:

State:

ZIP CODE:

Credit Card Holder (Print Name):

Card Holder Signature:

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ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://order.expocci.com/>)

# SHIPPING SERVICES

FOR ALL YOUR  
TRADESHOW NEEDS



## OUR PREFERRED CARRIER



GO BACK TO TABLE  
OF CONTENTS 

ARE YOU SHIPPING TO  or FROM  A TRADE SHOW ?

If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the ADVANCE WAREHOUSE

### CONTACT INFO

COMPANY NAME

CONTACT NAME 1  2

PHONE NUMBER 1  2

E-MAIL 1  2

SHOW NAME

PICK-UP ADDRESS

BUSINESS HOURS

### INSTRUCTIONS

Please fill out this area of the form to the best of your knowledge in regards to your company's pick-up/destination address. This section does not pertain to the tradeshow advance or direct shipping address.

Is there a Loading Dock?  YES  NO

Residential Area?  YES  NO

Does the driver need to go in the Building?  YES  NO

Does the driver need to go in elevator?  YES  NO

PICK-UP LOCATION  Office  Dock  Other

Our service is a 7-10 business day ground shipping service only, MONDAY - FRIDAY

High Cost Delivery Areas: NYC - Special Rates May Apply CA - Surcharge Applies

### PICK-UP DATE

### DESTINATION ADDRESS

DATE SHIPMENT MUST ARRIVE AT DESTINATION

NUMBER OF PIECES

TYPE OF SHIPMENT  Pallet / Skid  Fiber Case  Carton  
 Crate  Other

Dimensions

Aprox. Weight

SHOW NAME

BOOTH #

COMPANY NAME

ADDRESS

SIGNATURE

The rate quoted is an estimate only and the final charges will be billed upon receipt of freight at your destination. Additional charges will incur due to weight difference and/or delivery issues, such as no loading dock, truck with lift gate needed, inside delivery, stairs/elevator, delivery, redeliver/pick-up.

SHIPPING TO,  
AND FROM YOUR TRADE SHOW  
MADE EFFORTLESS

305.751.1234 | [elogistics@expocci.com](mailto:elogistics@expocci.com)



Show Dates: April 12-13, 2026

## Shipping Instructions

(This Form Must Be Signed and Returned with the Material Handling Authorization. All Information found on this page will be used to generate an outbound BOL)

**ALL SHIPMENTS MUST ARRIVE PRE-PAID**

**USE OUR IN-HOUSE PREFERRED CARRIER FOR ALL YOUR SHIPPING NEEDS**



If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the ADVANCE WAREHOUSE.

**MAKE SHIPPING TO AND FROM YOUR TRADESHOW EFFORTLESS**

Email [elogistics@expocci.com](mailto:elogistics@expocci.com) for a preliminary shipping quote, all of the following is needed:

-Company Name, Contact Name/Phone Number, Show Name/Booth #, Pick-up Address Destination Address, City, State, Zip.

-Approximate Weight, Number of Pieces, Type of Pieces in Shipment, i.e., skid, carton, crate, dimensions, business hours.

-Is there a Loading Dock, does driver have to go in building and/or elevator or residential area.

We will respond with a preliminary quote based on estimated weight and above information within 24 hours when requested Sunday-Thursday. Our service is ground 7-10 business day shipping only.

Discount deadline:  
April 2, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

To ensure orderly processing of material handling requirements, it is absolutely essential that this form be READ, COMPLETED AND SIGNED by an organization officer.

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.  
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

## Material Handling Authorization

(This Form Must Be Signed and Returned with the Shipping Instructions)

**Please complete the following information:**

We plan to ship to: Advance Warehouse Direct to Show Site

We plan to ship on [date]:

Our material should arrive on [date]:

Carrier name: Pro#:

Origin shipment (City, state):

Please provide a contact name and number for any questions EXPO CCI may have in regards to this shipment.

Name: Phone:

**Please indicate number of pieces and the estimated weight**

# of pieces	Description	Weight
	Crates	
	Cartons	
	Fiber Cases	
	Carpet/Padding	
	Skids/Pallets	
	Miscellaneous	

**Total weight:** \_\_\_\_\_

**100 pound minimum charge per shipment**

**Discount deadline:**  
April 2, 2026

**NEED  
A CUSTOM  
BOOTH?**

[click here](#)

**NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?**

**e-logistics**

[click here](#)

**NEED ANYTHING?**

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### Computation of Material Handling Services

The following services, whether used completely, or in part, are offered as a package. When recording weight, the actual weight is the number you use unless less than 100lbs For example: 185 lbs = 185 x RATE = \$ Amount or minimum charge, whichever is greater.

Advance Shipment	\$1.90 per pound	Direct Shipment	\$1.97 per pound
<b>Advance Shipping Address:</b> Expo Convention Contractors, Inc. c/o Tforce Freight c/o Marano 9820 Blue Grass Rd Philadelphia, PA 19114		<b>Direct Shipping Address:</b> Expo Convention Contractors, Inc. c/o Pennsylvania Convention Center - Hall F 1101 Arch St, Philadelphia, PA 19107	
<b>Deadline Date is:</b> April 2, 2026	Shipments received after this date will incur an additional 25% late handling fee.	<b>Will not be accepted prior to:</b> April 11, 2026	Shipments received before this date will incur an additional 25% handling fee.

Advance Shipment Rates Include:

Unloading crated material.

Storing at EXPO CCI's warehouse for up to 30 days.

Unloading materials and delivery to your booth

Removing of empty shipping containers from your booth, storing during show, returning at close of show.

Reloading materials onto outbound transportation.

Direct Shipment Rates Include:

Unloading materials when received and delivery to your booth

Removing of empty shipping containers from your booth, storing during show, returning at close of show.

Reloading materials onto outbound transportation.

**Small Package Fee  
(per shipment 1 - 50 pounds) - \$157.50**

**Additional Surcharges based on inbound weight:**

Warehouse shipment Delivered after the deadline date. Add 25% to above rates. Show Site Shipment Delivered Off Target, not on exhibitor set-up day. Add 25% to above rates.

**EXPO CCI Warehouse Hours are:  
Monday through Friday; 8:00am to 3:00pm.  
Holidays excluded.**

For credit card payments, please complete the payment authorization form. Any additional charges will be invoiced at show site and are subject to change pending move-in/move-out schedule.

We understand that your calculation is only an estimate. Invoicing will be calculated from actual certified weight ticket or reweigh ticket on inbound material handling receiving report. Adjustments will be made accordingly. Any adjustments to charges must be made at show site.

Single pieces weighing more than 5,000 pounds CANNOT be accepted at the warehouse. Loose, easily damaged, uncrated or blanket-wrapped shipments should be shipped directly to the show site.

EXPO CCI is **not responsible** for any damage or loss of your freight. Please secure roundtrip insurance coverage from your company insurance carrier. If you have any questions about material handling, please contact EXPO CCI's Exhibitor Service department.

**Please complete the following and return to EXPO CCI along with the Shipping Instructions form:**

Company Name:

Booth #

Contact Name:

Email:

Authorized Signature:

Signature also indicates you read and accept the Payment Policy and Terms and Conditions, signed and returned to EXPO CCI. Payment Authorization must be completed and returned with Material Handling worksheet. Other charges may apply, please review Material Handling Information form INCLUDED in this Manual.

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

## Self-Unload/POV Service Information & Rates

**POV Service** is available for exhibitors using **Personally Owned Vehicle (POV/POVs)** that meets specific criteria. This service facilitates a smooth move-in and move-out process by allowing minimal unloading and direct delivery of goods to booths.

**Eligible POVs** include cars, pickup trucks, vans, and other passenger-use vehicles designed for transporting people and products only. This service **does not include** booth build items, cargo, or freight. **Exhibit materials or large items that require mechanical assistance for unloading** will be directed to the **Marshalling Yard** and will be charged as **Material Handling**. These items **do not qualify for the POV service**.

### QUALIFIED VEHICLES AS POV [with products Only, NO building items]

Sedan



SUV



Mini-van



Pick-up Truck



Sprinter Van



Discount deadline:  
April 2, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?

**e**  
LOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

### Hand Carry Guidelines

Each hand-carried item must not exceed 50 lbs must be easily manageable, and must not obstruct aisles.

Exhibitors must **follow all safety protocols**.

Certain load-in activities require **onsite supervision** to ensure compliance with safety standards.

### Allowed Items AS POV

Small Boxes - Luggage & Suitcases - Packaged Product - Small Hand Carts or Cooler



Size Limit: 26" L x 18" W x 36" H or 16" L x 15" W x 52" H. Anything bigger is not allowed and will be returned

### Straight time

\$103.00 per one way trip. (Monday - Friday, 8:00am - 4:30pm)

### Overtime

\$134.50 per one way trip. (Monday - Friday, before 8:00am, after 4:30pm, weekends and holidays)

**Assistance:** A worker with a flat cart will assist in unloading and delivering goods to your booth. Skidded or palletized items do not qualify for this service.

**Weight Limit:** Maximum load is **400 lbs** per trip.

### Vehicles that DO NOT QUALIFY: (Showcases and Booth Build Items are Material Handling)

Rental trucks or vehicles that need mechanical assistance for unloading are not eligible for this service. Such vehicles will be directed to the Marshalling Yard and will incur material handling charges based on weight.

Trailer



Commercial Van



Rental Truck



Box Truck



Flatbed/Stakebed



Exhibitors with extensive unloading needs can utilize material handling services. Arrangements can be made in advance via the Material Handling Form or on-site at the EXPO CCI Service Desk.

Empty storage service is only available to exhibitors who use the full material handling service.

Exhibitors not using material handling services will be charged a per-carton rate for empty storage.

### Prohibited Items

Large Crates



Hand Cart



Heavy Equipment



Dollies



**POV Service** will be available from the loading dock. Exhibitors must instruct their personnel to **identify themselves as requiring POV service** to security personnel, who will direct them to the designated area.

**Expo CCI is not responsible for any damages.**

Exhibitors are required to carry all-risk floater insurance covering their product and exhibit materials against **damage, loss, and other hazards**. Coverage should begin when the product and exhibit materials leave your facility and continue until they return after the show.

Exhibitor:

Date and Time:

Print Name:

Booth #

# of Trips:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL [\[https://order.expocci.com/\]](https://order.expocci.com/)



Show Dates: April 12-13, 2026

## Material Handling Information

### Special Handling

**Surcharge: 25%**

The standard material handling applies to shipments that can be readily handled off or onto a truck using a conventional forklift or pallet jack equipment without rehandling. A special handling charge applies if your shipment requires extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

### Late Shipments

**Surcharge: 25%**

A surcharge will apply to shipments not arriving within the published dates (refer to pages 4-5) for advance warehouse or arriving on show site after show opening.

### Uncrated Shipments

**Rate as shown on Material Handling Authorization Form**

An additional charge of 50% (as stated on Material Handling Authorization page) of the applicable material handling charge at the time of delivery shall be charged for all loose, uncrated or unprotected shipments received at the show site docks. The charge is a one-time charge that includes both move-in and move-out of the show and is based on the weight of the shipment handled.

### Off Target Deliveries

**Surcharge: See below**

For targeted shows (exhibitors who received/requested a Targeted Date/Time), a surcharge will apply if shipment is not delivered (or carrier has not checked in) during assigned target date/time. **Surcharge: 25%**

Shipments arriving at the warehouse during Expo show move-in days and/or Exhibitor Move-in Days will be charged a Delivery Fee. This fee will be based on the shipment received and the Delivery Location. The minimum charge will be \$250.00. Please see the Expo Quick Facts for Delivery Days, Times and Location. **Based on weight of materials and location. Any shipments arriving to the advanced warehouse or direct to show site prior to receiving dates listed on Expo Quick Facts will incur an Off Target Fee. Surcharge: 25%**

### Padded Van Deliveries

**Surcharge: \$10.00/CWT**

A padded van surcharge applies to van line carriers that transport freight at cubic displacement rates, operate a non-standard dock height equipment, require freight on the truck to be unloaded in a specific order or orientation, or require that freight on the truck be moved to unload the actual delivery.

### Marshaling Yard

**Surcharge: Maximum \$24.00**

Where EXPO CCI, as the show contractor must lease space for marshaling yard operations because no space is provided by the facility, EXPO CCI may charge a fee per shipment processed through the marshaling yard.

### Reweigh of Shipments

**Surcharge: \$30.00 per forklift load**

An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or understated weight on a delivery document.

### Envelope Deliveries

**Surcharge: See Material Handling Authorization Form for Small Package Fee**

During show hours at the show facility, a charge will apply for receiving and delivering envelope packages to your booth.

### Accessible Storage

**Surcharge: See below for Per Skid Rate. See Labor Form for applicable Labor Rate**

Accessible storage will be accessible during the show, but not necessarily by Exhibitors. Accessible Storage will be charged per piece at \$135. There is a one hour labor rate charge for each time the accessible storage is accessed. There will be no charge to return material to the booth at the close of the show.

### Return to Warehouse

**Surcharge: \$15.00 per CWT, Minimum \$ 50.00**

Crated materials only, uncrated materials will not be accepted at warehouse. Return to warehouse will be charged after Material Handling.

### Vehicle Spotting Fee

**Surcharge: Rate as Shown on Vehicle Spotting Fee Form**

Vehicles operated by exhibitors may be allowed on the exhibit hall floor for loading or unloading, if EXPO CCI determines such activity to be operationally feasible and safe. All vehicles operated on the exhibit hall floor must be escorted by EXPO CCI personnel. In such cases, a MOBILE SPOTTING FEE will be charged. All local fire marshal rules and regulations apply. Please call customer service for details.

### Booth Disposal Fee

**Surcharge: \$11.00 per Sq. Ft or a minimum labor charge of \$1,000.00**

All exhibitors and EAC (exhibitor appointed contractor) are responsible for removing all crates, cartons, and materials from the event site upon show conclusion. Failure to do so can result in a disposal fee of \$11.00 per Sq. Ft or a minimum labor charge of \$1,000.00, whichever is greater.\* This fee is designed to cover the costs associated with the removal and disposal of any items left behind, ensuring a smooth transition for our event space.

If you have any questions about material handling, please contact EXPO CCI's Customer Service department.

**NEED ANYTHING?**

Phone: 305-751-1234  
| Fax: 305-751-1298



click here

**NEED  
A CUSTOM  
BOOTH?**

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A TRADESHOW?**

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ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

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## Material Handling Q & A

### Questions and Answers

#### What is material handling (also referred to as drayage)?

Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

#### What is the definition of "freight"?

Any exhibit materials that are shipped or delivered to the advance warehouse or show facility via shipping carrier, POV, or delivery truck.

#### What is a "certified weight ticket"?

A printed weight ticket from a scale certified or inspected by a government authority such as the Dept. of Agriculture, indicating the date weighed, the weight of the shipment and the vehicle ID of the unit being weighed.

### Important Facts About Advance Shipments

All shipments that are addressed to the advance warehouse address (please refer to "Advance Warehouse" shipping labels included in this manual).

EXPO CCI will begin accepting your shipments 30 days prior to first show open day (dates may vary depending on show schedule, please see show information details for receiving dates).

The warehouse will receive shipments Monday-Friday, 8:30am-3:30pm, excluding holidays.

Shipments must arrive by advance warehouse deadline date to avoid a late surcharge. (Please refer to the "Show Information" page included with this manual for deadline date.)

Crates, cartons, skids, fiberbases and carpets can be accepted at the warehouse, but DO NOT ship crates weighing over 5,000 lbs., loose/uncrated shipments and/or machinery to warehouse. You must ship those items direct to show site.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

### Material Handling Charges

#### What determines how much I am charged?

Charges are based off the weight from your inbound weight ticket included with your shipment.

#### How do I calculate material handling charges?

Material handling services, whether used completely, or in part, are offered as a package. For example: 185 lbs. = 185 lbs X RATE = \$ Amount or minimum charge, whichever is greater.

#### Will there be any additional charges?

Additional charges may apply. Please review the Material Handling Authorization and Material Handling Information forms included in the manual for all applicable fees.

#### What is considered a small package?

Shipments that arrive via small package carrier such as FedEx Express Service, UPS small package service or DHL small package service AND do not have a certified weight ticket included with shipment. This will typically refer to any small packages weighing under 50 lbs. Please refer to the Material Handling Authorization for the weight range of a small package

#### How do I calculate my small package shipment?

Charges for specialized carrier shipments are based on per carton, per delivery. Example: I'm shipping 3 packages via FedEx, how much will I be charged? 3 x small package fee = \$ amount charged.

Please be advised that your whole shipment may not arrive to its destination at one time. Therefore, you will be charged per each delivery.

Weights from multiple shipments delivered on the same day from the same carrier will be combined. In these cases, standard material handling rates may apply, based on total weight.

#### What is the difference between material handling and shipping?

Shipping is the process of carrying your shipment from your location or pick-up area to its destination and also the process of returning your shipment back to your location after the close of the show.

Material handling begins at the time your shipment arrives to the docks (please refer to "What is material handling?" for the full definition.)

#### Do I need to order a forklift to unload or reload my freight?

No, please do not order a forklift for unloading/reloading of your materials.

### Crated - Uncrated - Special Handling

#### What are CRATED materials?

Materials delivered that are skidded or in a container that can easily be unloaded/ reloaded with no special handling required.

#### What are UNCRATED materials?

Materials delivered that are loose, pad-wrapped or unskidded without proper lifting bars and/or hooks.

#### What is SPECIAL HANDLING?

Shipments delivered that require extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight o containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

### Important Facts About Direct Shipments

#### What are direct shipments?

All shipments that are addressed directly to the exhibit facility (please refer to "Direct to Show" shipping labels included in this manual).

Shipments must arrive during exhibitor move-in times only. Do not ship direct to show site in advance. If delivery cannot be guaranteed to arrive during exhibitor move-in, shipment must go to advance warehouse.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required. Crates weighing over 5,000 lbs. or loose/uncrated shipments must be shipped direct to show site to arrive during exhibitor move-in times. **All shipments must be prepaid, no collect on delivery shipments will be accepted.**

### Liability Insurance

#### What is and why would I need liability insurance?

Accidents happen, therefore, most show organizers and facilities require liability insurance. Please refer to your booth contract for exact minimums required. Please make sure your materials are covered from the moment they leave your company location to the time they return after the close of the show.

### Outbound Shipments

You must complete an EXPO CCI Bill of Lading (BOL) for all outbound shipments. A BOL will be distributed at show site if all services have been paid in full, or you can request one at the customer service desk. Upon completion of packing and labeling of your materials, complete the BOL with all required information, and return to customer service.

If you have questions on how to complete your Bill of Lading (BOL), please ask a EXPO CCI customer service representative located at the customer service desk. If you are NOT using the designated shipping carrier, you must call your carrier with pick-up information. If your carrier fails to pick up your shipment, EXPO CCI will either reroute your freight through the carrier of our choice or return to the local warehouse (whichever is indicated on your BOL).



Show Dates: April 12-13, 2026

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A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

## Advance Shipping Labels



**TO:** Expo Convention Contractors, Inc.  
c/o Tforce Freight c/o Marano  
9820 Blue Grass Rd  
Philadelphia, PA 19114

**FOR:** The International Congress of Esthetics and Spa  
**RECEIVING HOURS:** M - F 8:00am - 3:00pm



First day freight can arrive w/o a surcharge

March 11, 2026

Last day freight can arrive w/o a surcharge

April 2, 2026

## ADVANCE WAREHOUSE

Company Name:

Contact name:

Contact phone:

**BOOTH #:**



**TO:** Expo Convention Contractors, Inc.  
c/o Tforce Freight c/o Marano  
9820 Blue Grass Rd  
Philadelphia, PA 19114

**FOR:** The International Congress of Esthetics and Spa  
**RECEIVING HOURS:** M - F 8:00am - 3:00pm



First day freight can arrive w/o a surcharge

March 11, 2026

Last day freight can arrive w/o a surcharge

April 2, 2026

## ADVANCE WAREHOUSE

Company Name:

Contact name:

Contact phone:

**BOOTH #:**





Show Dates: April 12-13, 2026

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SHIPPING  
TO AND FROM  
A TRADESHOW?



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NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

## Direct Shipping Labels



**TO:** Expo Convention Contractors, Inc.  
c/o Pennsylvania Convention Center - Hall F  
1101 Arch St,  
Philadelphia, PA 19107

**FOR:** The International Congress of Esthetics  
and Spa



WILL NOT BE ACCEPTED PRIOR TO

April 11, 2026

**DIRECT SHIPPING**

Company Name:

Contact name:

Contact phone:

**BOOTH #:**



**TO:** Expo Convention Contractors, Inc.  
c/o Pennsylvania Convention Center -  
Hall F 1101 Arch St,  
Philadelphia, PA 19107

**FOR:** The International Congress of Esthetics  
and Spa



WILL NOT BE ACCEPTED PRIOR TO

April 11, 2026

**DIRECT SHIPPING**

Company Name:

Contact name:

Contact phone:

**BOOTH #:**





# Exhibitor Service Manual



Show Dates: April 12-13, 2026

## Labor

### LABOR INFORMATION

				Discount Price	Standard Price	Show site Price
Straight Time	Monday - Friday	8:00am - 4:30pm	\$ 162.00	\$ 210.50	\$ 284.00	
Overtime	Monday - Friday	4:30pm - 8:00am	\$ 243.00	\$ 315.50	\$ 426.00	
	Saturday - Sunday	All Day				
Double Time	Holidays	All Day	\$ 323.50	\$ 420.50	\$ 567.50	

#### Please note

- Hours are based on estimates, you will be invoiced for actual time incurred.
- Requested times are not guaranteed and are based on availability.
- Minimum one hour will be charged. Additional time will be billed in half-hour increments.
- Labor must be cancelled in writing, 24 hours in advance to avoid a one (1) hour cancellation or no-show fee per crew and/or worker.

Is Labor for assembling sign for hanging?	YES	NO
Is Labor for laying your own carpet?	YES	NO

*Expo Supervisory Fee is 30% of total cost or \$60.00, whichever is greater. If you require labor services for booth setup, please submit detailed instructions with the provided form attached to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298*

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

### Installation

Your Supervisor's name:  
Cell phone #:

Expo CCI supervision?				YES	NO	
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

### Dismantle

Your Supervisor's name:  
Cell phone #:

Expo CCI supervision?				YES	NO	
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

*Please complete this section if you have chosen EXPO CCI to supervise your installation and/or dismantling.*

### Set Up Information for Installation

Please check all that apply and provide information where requested:

Booth Size:	X
Forklift required:	YES
Carpet is?	OWNED
Carpet padding?	YES
Drawings	FAXED TO EXPO CCI
	SHIPPED W/EXHIBIT CRATES

### Inbound Freight Information

For all inbound freight, please complete the [Material Handling Authorization Form](#).

You can return the completed form via email at [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

### Outbound Freight Information

Please complete the Bill of Lading (BOL) form on our website: <https://order.expocci.com/>  
Additionally, please refer to the included [Shipping Instructions Form](#) for detailed guidelines.

If for any reason your shipment is not picked up by your carrier, please choose one of the following options. (Initial beside preferred option).

*Force Freight through EXPO CCI's preferred carrier:*

*Send shipment back to EXPO CCI warehouse: (\$50.00 min. fee.)*

Company Name:

Booth #:

Print Name:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.  
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

## Hanging Signs and Banners

### Instructions

All hanging signs must conform to Show Management rules and regulations and facility limitations.

All overhead hanging signs or banners must be handled by Expo CCI.

Overhead hanging signs must be sent in separate containers directly to Expo Convention Contractors, Inc. warehouse using the enclosed HANGING SIGN LABELS.

Hanging anchor points must be pre-fabricated and ready for use.

Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE order form. For Signs other than banners, include blueprint or drawing containing diagram detailed information so anchor points can be determined.

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?

e-logistics

click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

### Equipment and Labor Rates to Hang Signs

STRAIGHT TIME - 8:00am to 4:30pm, Monday through Friday

OVERTIME - 4:30pm to 8:00am, Monday through Friday

All Day Saturday and Sunday

CREW SIZE - MINIMUM of two people, Operator and one rigger

MATERIALS - Cable, Clamps, etc. Additional and charged accordingly.

EQUIPMENT WITH CREW: \*Rates are per Lift Crew/ per hours.

\*One hour Minimum per lift Crew.

	Straight Time	Overtime
Boom Lift with Crew: (Condor/Snorkel) up to 200 lb. lift capacity.	\$ 657.00 Standard price Show-Site price	\$ 854.00 \$ 1,110.50 \$ 1,153.00 \$ 1,499.00
Additional crew/ Assembly labor:	Discount price Standard price Show-Site price	\$ 162.00 \$ 210.50 \$ 284.00 \$ 243.00 \$ 315.50 \$ 426.00

### Installation DATE / TIME:

Approx. Hours	Hourly Rate	Total Estimate Cost
---------------	-------------	---------------------

@ =

### Dismantle DATE/TIME:

Approx. Hours	Hourly Rate	Total Estimate Cost
---------------	-------------	---------------------

@ =

Times and dates requested are estimates only. We will try our best to accommodate this time, but there are no guarantees.

Supervision for installation and dismantling of overhead hanging signs can be provided by EXPO CONVENTION CONTRACTORS, your company representative or display house.

Please indicate method of supervision you require:

EXPO CCI IGD      Exhibitor Personnel      Display house

\* Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and will be charged accordingly.

NOTE: WE ARE NOT RESPONSIBLE FOR, LIABLE FOR, AND WILL NOT HANG ANY SIGNAGE CONSTRUCTED IN ANY MANNER DEEMED UNSAFE.

Amount
8% TAX
Amount Due

### Sign Description, Size & Weight

Type: Cloth Banner      Metal or Wood      Other

Shape: Square      Triangle      Rectangle      Other

Size: Height      Length      Width

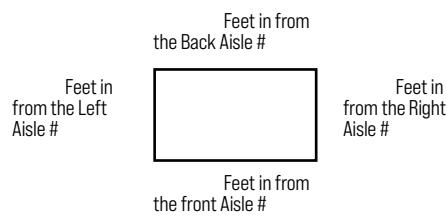
Weight of sign:

Does your Sign requires Electricity      Assembly

### Placement Diagram

Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.

\*The ceiling structure and relation to the support beam may require your sign to be moved from your specified location.



Number of feet from bottom of sign:

**Payment Policy:** All invoices must be settled at our Service desk prior to the closing of the Show. For your convenience, MasterCard, American Express and Visa credit cards will be accepted. No credits will be issued after the closing of the show.

**Important:** TO OBTAIN DISCOUNT PRICE, FULL PAYMENT MUST BE INCLUDED WITH YOUR ORDER.

No Telephone orders accepted. Labor must be cancelled in writing, 24 hours in advance to avoid a one (1) hour cancellation or no-show fee per crew and/or worker.

Exhibitor name:

Booth #:

Contact name:

Email:

Address:

State :

Zip :

City:

Print Name:

Authorized:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL <https://order.expocci.com/>



# Hanging Signs and Banners Labels



## Advance Shipping Address Labels:

Use these labels only if shipping  
**SIGN HANGING** in advance to warehouse.

FROM:

**TO: Expo Convention Contractors, Inc.**  
c/o Tforce Freight c/o Marano  
9820 Blue Grass Rd  
Philadelphia, PA 19114

**SHOW: The International Congress of Esthetics and Spa**

Receiving Hours: M - F 8:00 am - 3:00 pm

**First day freight can arrive : March 11, 2026**

**Last day freight can arrive : April 2, 2026**

Exhibitor Name:



BOOTH #:

Piece # of



Show Dates: April 12-13, 2026

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
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SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

## Non-Official Contractor (EAC)

For Exhibitors intending to use a third party contractor for any services including payment, its own labor or contract for such services separately from **Expo Convention Contractors, Inc.**, please read the following restrictions, requirements and restraints. A non-official service contractor is any company, other than the designated official contractors, that an exhibitor wishes to use that requires access to the exhibit hall either before, during or after the Show. Use of a non-official contractor who requires any of the following services is not permitted: electrical, plumbing, telephone lines, drayage, rigging, booth cleaning, and catering. NOTE: A valid and current copy of Exhibitors contractor's Certificate of Insurance naming **Expo Convention Contractors, Inc., LNE, The International Congress of Esthetiques & Spa and Pennsylvania Convention Center** as "Additionally Insured" must accompany this document. If these documents are not provided, Exhibitor will not be allowed to use contractor's services in the area where unions claim jurisdiction. Insurance minimum limits/requirements are: (a) Commercial liability insurance, on an occurrence form, in the amount of One Million (\$1,000,000.00) Dollars per occurrence for bodily injury, death, property damage, and personal injury. The policy must include coverage for premises operations, blanket contractual liability (to cover indemnification section), products, completed operations and independent contractors. (b) Automobile liability insurance in the amount of One Million (\$1,000,000.00) Dollars per occurrence to provide coverage for any owned and non-owned vehicles, including loading and unloading hazards. (c) Workers' compensation and employer's liability coverage as required by Florida Statute.

**Note:**

Complete this form only if your company is using a Service Contractor other than Expo Convention Contractors, Inc. to pay for services, unpack, erect, assemble, dismantle or pack your display. The local Union claims jurisdiction over the erection, dismantling, repair and building of all exhibits. If using another service contractor they must use the local Union Labor either through their own contract or direct hire through Expo Convention Contractors.

### PLEASE COMPLETE

(Exhibiting Company Name)

Will indemnify and hold harmless Expo Convention Contractors, Inc. from and against any bodily injury or property damage liability claims, judgments, damages, costs, or expenses, including reasonable attorney fees, arising out of or occasioned by the operations performed by  
except for occurrences or accidents caused by the sole negligence of Expo Convention Contractors, Inc. or by any other party.

Exhibiting Company Name:

Booth #:

Address:

City:

State:

Country:

Zip:

Telephone:

Fax:

Authorized On-Site Representative:

Cell Phone:

(Please Print)

EAC Company Name:

Address:

Contact Name:

Email Address:

Telephone:

On-Site Cell Phone:

Authorized On-Site Supervisor:

**Note:**

This form must be returned with a valid and current Certificate of Insurance naming EXPO Convention Contractors Inc., Show Management and Show Location from above as "Additionally Insured" by March 26, 2026

The COI Must have ALL Additionally Insured named, Exhibitor Name and Booth # (see Sample COI for reference).

**Labor Source**

EXPO Labor

Local Union Direct Contract

Other:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://order.expocci.com/>)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

SAMPLE

CONTACT NAME:		
PHONE (A/C, No. Ext):	FAX (A/C, No):	
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000.00 MED EXP (Any one person) \$ 1,000,000.00 PERSONAL & ADV INJURY \$ 1,000,000.00 GENERAL AGGREGATE \$ 1,000,000.00 PRODUCTS - COMP/OP AGG \$ 1,000,000.00 \$			
	COMMERCIAL GENERAL LIABILITY								
	CLAIMS-MADE	<input type="checkbox"/>	OCCUR						
	GEN'L AGGREGATE LIMIT APPLIES PER:								
	POLICY	<input type="checkbox"/>	PRO- JECT	<input type="checkbox"/>	LOC				
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$			
	ANY AUTO								
	ALL OWNED AUTOS	<input type="checkbox"/>	SCHEDULED AUTOS						
	Hired AUTOS	<input type="checkbox"/>	NON-OWNED AUTOS						
	DED	<input type="checkbox"/>	RETENTION \$						
	UMBRELLA LIAB	<input type="checkbox"/>	OCCUR						
	EXCESS LIAB	<input type="checkbox"/>	CLAIMS-MADE						
	DED	<input type="checkbox"/>	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					Y / N	N / A	WC STATUTORY LIMITS	OTHR
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					<input type="checkbox"/>		E.L. EACH ACCIDENT	\$
If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**Additionally Insured:** EXPO Convention Contractors, Inc., LNE, The International Congress of Esthetiques & Spa and Pennsylvania Convention Center

Exhibiting Company Name and Booth #.

## CERTIFICATE HOLDER

## CANCELLATION

Expo Convention Contractors, Inc.  
15959 NW 15th Avenue  
Miami, Florida 33169

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

# ELECTRIC SERVICE & LABOR INSTALLATION ORDER FORM

(PLEASE READ TERMS AND CONDITIONS ATTACHED)

**IF PAYING BY CHECK RETURN THIS FORM TO:**

PCCA/ASM Order Processing  
1101 Arch Street  
Philadelphia, PA 19107  
Inquiries only: 215-418-4815  
Email: [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com)

**ORDERS MAY BE PLACED ONLINE AT:** [www.paconvention.com](http://www.paconvention.com)

**Aesthetics Expo 2026**

**ADVANCED DEADLINE**

**DATE:**

**March 20, 2026**

**Exhibiting Firm:** \_\_\_\_\_ **Booth No.:** \_\_\_\_\_  
**Billing Address:** \_\_\_\_\_ **Event:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Exhibitor Contact Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**CREDIT CARD AUTHORIZATION REQUIRED for advance order, on-site charges, labor, and materials.**

In our efforts to follow PCI compliance security guidelines and to safeguard your credit card information, we can no longer accept credit card information via this order form. Complete and email form to: [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com). Once processed a payment link will be sent to the email address provided above.

STANDARD 110V/120V SERVICE Service originates back center of inline & peninsula booths				
QTY	SERVICE	ADVANCED RATE	STANDARD RATE	TOTAL
	500 watts	\$140.00	\$168.00	
	1000 watts	\$175.00	\$205.00	
	2000 watts	\$225.00	\$270.00	
	24 hr. - 500 watts	\$210.00	\$252.00	
	24 hr. - 1000 watts	\$232.00	\$325.00	
	24 hr. - 2000 watts	\$292.00	\$395.00	
	OTHER	Call for Pricing		
RENTAL LIGHTS Price includes power, labor to install/dismantle and a one-time focus on stage				
QTY	SERVICE	ADVANCED RATE	STANDARD RATE	TOTAL
	4' Track w/ 3 - 90w Lamps	\$167.00	\$263.00	
	8' Track w/ 3 - 90w Lamps	\$232.00	\$315.00	
	Each additional track lamp	\$20.00	\$30.00	
	LED Clamp Stem Light	\$130.00	\$175.00	
	Parcan Overhead Light	\$670.00	\$900.00	

208V MOTORS/MACHINERY SERVICE Labor and material charges will apply				
QTY	SERVICE	ADVANCED RATE	STANDARD RATE	TOTAL
	20 amp 1Phase	\$410.00	\$510.00	
	30 amp 1Phase	\$430.00	\$575.00	
	60 amp 3Phase	\$800.00	\$1,120.00	
	100 amp 3Phase	\$1,280.00	\$1,500.00	
	24HR 20amp 1Phase	\$615.00	\$765.00	
	24HR 30amp 1Phase	\$645.00	\$862.50	
	24HR 60amp 3Phase	\$1,200.00	\$1,680.00	
	24HR 100amp 3Phase	\$1,920.00	\$2,250.00	
	OTHER	Call for Pricing		

- Installation/Dismantle labor is scheduled and billed at rates in accordance with show move-in/out.
- The minimum charge of ½ hour installation will apply.
- Dismantle floor labor will be automatically charged 50% of the total installation hours.
- Dismantle of overhead services, signs, truss, motors and lights will be billed on actual labor hours incurred.

**ELECTRICAL LABOR RATES PER HOUR**

STRAIGHT TIME: WEEKDAYS 8 AM – 4:30 PM		OVER TIME: WEEKDAYS 6 AM TO 8 AM AND AFTER 4:30 PM; ALL DAY SATURDAY		DOUBLE TIME: ALL DAY SUNDAY AND HOLIDAYS	
Regular Rate	\$143.00	Regular Rate	\$214.50	Regular Rate	\$286.00
<input type="checkbox"/>	Unsupervised Installation	<input type="checkbox"/>	Supervised Installation by Exhibitor/Name:	Cell:	
<input type="checkbox"/>	NO	<input type="checkbox"/>	YES	EAC or I&D Company: On-Site POC:	Cell:

**PLEASE CHECK ALL WORK REQUIRED BELOW.** Only PCC/ASM Global electricians under IBEW Jurisdiction perform the electrical installations listed below. Material charges will apply where applicable, i.e. extension cords/feed cables/cord caps, lift charges, etc.

<input type="checkbox"/>	Distribution of cords/cables under carpet/flooring from point of origin	<input type="checkbox"/>	208v/480v Service Connection Electrical Equipment/Hardwire	<input type="checkbox"/>	Dedicated Daily Booth Labor (submit schedule if necessary)	<input type="checkbox"/>	Close Circuit TV, Security Cameras/Monitors Satellite Dish Assembly / Dismantle & Cabling
<input type="checkbox"/>	Network Data Cabling Distribution & Terminations	Date:	Time:	Date:	Time:	Date:	Time:
Date:	Time:	<input type="checkbox"/>	PCC/ASM Truss/Motors/Lights	<input type="checkbox"/>	Suspended Electrical Signs w/Lights and/or Motors	<input type="checkbox"/>	Disconnect/Connect Vehicle Battery
<input type="checkbox"/>	Booth Lighting, Stem Lights & Electrical Signage	<input type="checkbox"/>	Exhibitor Rental	Install Date:		Disconnect Date:	
Install Date:		Install Date:		Time:		Time:	
Time:		Time:		Dismantle Date:		Reconnect Date:	
Dismantle Date:		Dismantle Date:					

# TERMS & CONDITIONS

## 1. INSTRUCTION FOR COMPLETING ORDER FORM

- A. Order must be typed or clearly printed; illegible forms will delay processing.
- B. Services requested at location other than back of booth must include proper forms and diagrams.
- C. For services and equipment not listed on the service order form, call the PCCA/ASM Global Exhibitor Services Department for availability and quotes at **(215) 418-2190** or e-mail [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com)

## 2. PAYMENT TERMS & CONDITIONS

- A. **Full payment is due along with service order.** Credit Card Pre-authorization for onsite charges, labor and materials is required when placing an order.  
Acceptable forms of payment are:
  - Company check (drawn on a U.S. bank) payable to **Pennsylvania Convention Center Authority, (PCCA)**
  - Accepted credit cards: VISA / MASTERCARD / AMERICAN EXPRESS.Service orders will not be processed without payment. Exhibiting firms with outstanding balances from prior events must submit payments, otherwise services will not be provided. To pay by credit card, please contact our **Accounts Receivable Department** at **215-418-4794** for assistance.
- B. **Advanced Rates** will be applicable to service orders received with payment in full by the deadline date noted on the front of this form.
- C. **Standard Rates** will be applicable to service orders received after the Advanced Rate Deadline or orders received without payment.
- D. **Third party billing** is available upon request. Please contact the **PCCA/Legends Global Finance Department** at **215-418-4794** for approval.
- E. **Outstanding balance** for services will be automatically billed to the credit card on file.
- F. Credit will not be given for service installed and not used.
- G. **Cancellation of services** must be received by PCC/Legends Global Exhibitor Services Department 21 days prior to the event. Services cancelled without 21 days prior written notice are subject to a cancellation fee of 25%.
- H. A \$25.00 handling charge will be assessed for returned checks due to insufficient funds.
- I. Rates are based on current wages and are subject to change without notice.
- J. **Claims** regarding services provided by PCCA/Legends Global will not be considered unless filed by customer issued prior to the close of show.
- K. **Refunds** of overpayments and dispute resolutions will be issued by submitting requests to PCCA/Legends Global Finance Department within 30 days of the close of final invoice.
- L. For unpaid balances on **pre-approved** invoices, terms will be net, due and payable upon receipt of invoice. Effective 30 days after invoice date, any unpaid balances will bear a **FINANCE CHARGE** at the lower of the maximum rate allowed by law, or 1.5% per month by law. The finance charge shall automatically be reduced to the maximum rate allowed. Any excess finance charge received by the PCCA/Legends Global shall be applied to reduce the principal unpaid balance or refunded to the payer. This payment Terms & Conditions agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.
- M. **International exhibitors** are required to make 100% pre-payment for services. Payment may be made by check in U.S. funds drawn on a U.S. bank or by approved credit card.
- N. For companies exempt from sales tax, PCCA/ASM Global requires an exemption certificate for the Commonwealth of Pennsylvania. Resale certificates are not valid unless we have re-billing charges to customers.

## 3. EXPLANATION OF SERVICE

- A. Rates shown for services are for the duration of event and include installation to exhibitor booth in the most convenient manner, in most cases to the back center of an in-line booth or perimeter of island and peninsula booths. All services originate from the floor unless otherwise noted or requested.
- B. Advance orders will be installed based on the schedule determined by the General Service Contractor and/or Show Management. On-site orders will be processed in the order that they are received at the PCC Exhibitor Services Desk.
- C. Electrical services will be turned off one hour after the close of show each day and restored one hour prior to opening.
- D. 24-hour electrical service is available for refrigeration, electronics, and circulation pumps.

## 4. RULES & REGULATIONS FOR SERVICES

- A. Services provided may not be shared by multiple exhibits.
- B. All materials and equipment furnished by PCC and/or its sub-contractors shall remain the property of PCC and/or its Sub-contractors.
- C. All rental equipment furnished by PCC not left in the booth at the close of the show will be charged an additional 75% of the original rental equipment charge.
- D. PCC and/or its sub-contractors are authorized to cut floor coverings to gain access to utility floor ports and permit the installation of service.
- E. PCC or its sub-contractors are not responsible for interruption or fluctuation of services.
- F. All equipment provided by customers shall be compliant with the National and Philadelphia Electrical and Building Codes and PCCA/Legends Global safety standards. All equipment is subject to inspection and approval by PCC prior to connection to service.
- G. Customer is responsible for any lost or damaged equipment supplied by the PCC.



# EXHIBITOR AUDIO VISUAL SERVICE ORDER FORM

(PLEASE READ TERMS AND CONDITIONS ATTACHED)

**IF PAYING BY CHECK RETURN THIS FORM TO:**

PCCA/ASM Order Processing  
1101 Arch Street  
Philadelphia, PA 19107  
Inquiries only: 215-418-2190  
Email: [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com)

**AESTHETICS EXPO 2026**

**ADVANCED DEADLINE  
DATE:**

**MARCH 20, 2026**

**Exhibiting Firm:** \_\_\_\_\_ **Booth No.:** \_\_\_\_\_  
**Billing Address:** \_\_\_\_\_ **Event:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Exhibitor Contact Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**CREDIT CARD AUTHORIZATION REQUIRED for advance order, on-site charges, labor, and materials.**

In our efforts to follow PCI compliance security guidelines and to safeguard your credit card information, we can no longer accept credit card information via this order form. Complete and email form to: [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com). Once processed a payment link will be sent to the email address provided above.

AUDIO VISUAL SERVICES (RATES LISTED BELOW ARE FOR EXHIBIT BOOTHS FOR THE ENTIRE LENGTH OF THE SHOW)							
PRESENTATION EQUIPMENT	QTY	ADVANCED RATE	STANDARD RATE	TOTAL			
6' Tripod Screen		\$75.00	\$94.00				
8' Tripod Screen		\$113.00	\$141.00				
32" or 54" Projection Video Cart w/ Drape		\$63.00	\$79.00				
Flipchart w/ Markers and Pad		\$75.00	\$94.00				
VIDEO EQUIPMENT							
32" HD Flat Panel Display (Data & Video) Black		\$305.00	\$385.00				
40" HD Flat Panel Display (Data & Video) Black		\$535.00	\$670.00				
55" HD Flat Panel Display (Data & Video) Black		\$745.00	\$930.00				
75" HD LED Display (Data & Video) Black		\$1,285.00	\$1,605.00				
<i>Other HD Flat Panel Displays available</i>		<i>Call for Pricing</i>					
Floor Stand or Tabletop Stand (circle one)		\$125.00	\$156.00				
Digital Media Player		\$80.00	\$100.00				
Wall Mounting		<i>Call for Pricing*</i>					
HD PROJECTORS							
4,500 Lumen HD Projector		\$750.00	\$938.00				
LAPTOP COMPUTER							
Laptop Computer with MS Office		\$313.00	\$391.00				
AUDIO EQUIPMENT							
160 Watt Self Powered Full Range Speaker w/Stand		\$163.00	\$204.00				
300 Watt Self Powered Full Range Speaker w/Stand		\$213.00	\$266.00				
Dynamic Wired Microphone <i>Floor Stand, Podium, or Table Top (circle one)</i>		\$88.00	\$110.00				
Wireless Microphone <i>Handheld or Lavalier (circle one)</i>		\$288.00	\$360.00				
Wireless Headset Microphone		\$350.00	\$437.50				
6 Channel Audio Mixer		\$180.00	\$225.00				
<i>Other Items Available.</i>		<i>Call for Pricing</i>					
ADDITIONAL MATERIALS							
TOTAL CHARGES							
EQUIPMENT SUBTOTAL							
8% SALES TAX							
SERVICE CHARGE* (\$150 OR 30% of equipment total, whichever is greater)							
TOTAL AMOUNT DUE							
ONSITE CONTACT INFORMATION							
On-site Contact Name:							
Cell Phone Number:							
Delivery Date/Time:							
Pick-up Date/Time:							

**SPECIAL INFORMATION:**

\*If your equipment requires installation labor, an additional labor fee will be applied. Call for Pricing. If order is placed within 24 hours of show opening there is an additional 25% fee. Please note power is not included in the cost of equipment. Please contact the Exhibitor Services Department at 215-418-2190 to order additional equipment. A representative from your company must be on hand to sign for the equipment.

# TERMS & CONDITIONS

## 1. INSTRUCTION FOR COMPLETING ORDER FORM

- A. Order must be typed or clearly printed; illegible forms will delay processing.
- B. Services requested at location other than back of booth must include proper forms and diagrams.
- C. For services and equipment not listed on the service order form, call the PCCA/Legends Global Exhibitor Services Department for availability and quotes at **(215) 418-2190** or e-mail [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com)

## 2. PAYMENT TERMS & CONDITIONS

- A. **Full payment is due with service order or the service order will not be processed.** Acceptable forms of payment are:
  - Company check (drawn on a U.S. bank) payable to **Pennsylvania Convention Center Authority (PCC)**
  - Accepted credit cards: **VISA / MASTERCARD / AMERICAN EXPRESS**.Credit Card pre-authorization for on-site charges, labor and equipment is required when placing an order. All Customers with outstanding balances from prior events must submit payment along with service orders, or the outstanding balance will be automatically billed to the approved credit card on file. If prior outstanding balances are not paid, services will not be provided. To pay by credit card, please contact our **Accounts Receivable Department** on **215-418-4794** for assistance. Service orders will not be processed without payment. Exhibiting firms with outstanding balances from prior events must submit payments, otherwise services will not be provided. To pay by credit card, please contact our **Accounts Receivable Department** at **215-418-4794** for assistance.
- B. If there are any pre-approved unpaid balances after the close of the event, they are due and payable upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a **FINANCE CHARGE** at the lesser of the maximum rate allowed by law, or 1.5% per month, which is an **ANNUAL PERCENTAGE RATE OF 18%**. If any Finance Charge applied hereunder exceeds the maximum rate allowed by law, the Finance Charge shall automatically be reduced to the maximum rate allowed and any excess Finance Charge received by the PCC shall be applied to reduce the principal unpaid balance or refunded to the payer.
- C. A \$25.00 handling charge will be assessed for returned checks due to insufficient funds.
- D. Cancellation of services must be received by PCC's Exhibitor Services Department 72 hours prior to delivery date, or services and equipment will be billed at 100%.
- E. It is the Customer's responsibility to advise PCC's Exhibitor Services Department of any problems with any order, and to check invoices for accuracy prior to the close of the event.
- F. Claims regarding services provided by the PCC should be filed by Customer within 90 days of receipt of a final invoice.
- G. Requests for refunds of overpayments must be submitted to PCC's Finance Department within 90 days of receipt of the final invoice.
- H. International exhibitors are required to make payment by check in U.S. funds drawn on a U.S. bank or by approved credit card.
- I. For companies exempt from sales tax, PCC requires an exemption certificate issued by the Commonwealth of Pennsylvania or any state/federal entity.

## 3. RENTAL TERMS AND CONDITIONS

- A. A representative of Customer must be present to sign for delivery of equipment.
- B. All materials and equipment furnished by PCC and/or its sub-contractors shall remain the property of PCC and/or its sub-contractors.
- C. All equipment provided by Customer shall be compliant with the National and Philadelphia Electrical and Building Codes and PCC safety standards.
- D. All equipment is subject to inspection and approval by PCC prior to connection to service.
- E. It is understood and agreed that Customer is renting PCC's equipment for a specified period of time and is responsible for its safe return. Customer hereby agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to said property. All rental equipment must be returned to PCC in the same condition as it was at the time of delivery to Customer, reasonable wear and tear excluded. Customer will immediately notify PCC of any damage to the rental equipment and Customer hereby agrees to be billed for any damage or loss of rental equipment while in Customer's care, custody and/or control. In no event shall Customer permit any equipment to be used and/or possessed by parties other than the named Customer without prior consent of PCC in each instance. Services provided may not be shared by multiple exhibits.
- F. Installation services for advance orders will be completed according to the schedule determined by the General Service Contractor and/or Show Management. On-site orders will be processed in the order that they are received at the PCC Exhibitor Services Desk.
- G. PCC will not be liable for any damages Customer may suffer arising out of acts of God, use or inability to use the audio-visual equipment or related products and/or services, unless such damages are caused by the intentional or willful act of PCC. PCC will not be liable for any special or consequential damages, or for losses, damages or expenses directly or indirectly arising from Customer's use or inability to use the audio-visual equipment or related products and/or services, based upon breach of contract, or any other legal theory, whether or not PCC, its suppliers or subcontractors have been advised of the possibility of such damage or loss.
- H. The terms and conditions of this agreement shall be governed by and construed in accordance of the laws of the Commonwealth of Pennsylvania.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Booth No.:** \_\_\_\_\_

# WIRED INTERNET SERVICE ORDER FORM

(PLEASE READ TERMS AND CONDITIONS ATTACHED)

**IF PAYING BY CHECK RETURN THIS FORM TO:**

PCCA/ASM Order Processing  
1101 Arch Street  
Philadelphia, PA 19107  
Inquiries only: 215-418-2190  
Email: [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com)

**ORDERS MAY BE PLACED ONLINE AT:** [www.paconvention.com](http://www.paconvention.com)

**AESTHETICS EXPO 2026**

**ADVANCED DEADLINE  
DATE:**

**MARCH 20, 2026**

**Exhibiting Firm:** \_\_\_\_\_ **Booth No.:** \_\_\_\_\_  
**Billing Address:** \_\_\_\_\_ **Event:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Exhibitor Contact Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**CREDIT CARD AUTHORIZATION REQUIRED for advance order, on-site charges, labor, and materials.**

In our efforts to follow PCI compliance security guidelines and to safeguard your credit card information, we can no longer accept credit card information via this order form. Complete and email form to: [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com) Once processed a payment link will be sent to the email address provided above.

## INTERNET SERVICES

(Internet upload and download speeds are the same and an IP address is required for each device connected to the internet)

### Dedicated Public Internet Service

Dedicated Public Internet Service will accommodate internet functions such as: viewing streaming video, surfing the internet, viewing websites, and checking email. These services provide "real IP's", there are no blocked ports and they will support multiple users with VPN connections.

QTY.	SERVICE	ADVANCED RATE	STANDARD RATE	TOTAL
	<b>Dedicated Public 9Mb</b> – includes (10) IP addresses, can expand to (28) total IP addresses	<b>\$9,000.00</b>	<b>\$11,250.00</b>	
	<b>Dedicated Public 6Mb</b> – includes (10) IP addresses, can expand to (28) total IP addresses	<b>\$7,000.00</b>	<b>\$8,750.00</b>	
	<b>Dedicated Public 3Mb</b> – includes (6) IP addresses, can expand to (11) total IP addresses	<b>\$4,250.00</b>	<b>\$5,310.00</b>	
	<b>Dedicated Public 1.5Mb</b> – includes (6) IP addresses, can expand to (11) total IP addresses	<b>\$2,500.00</b>	<b>\$2,655.00</b>	
	<i>Additional Dedicated Public IP address (Not internet service)</i>	<b>\$160.00</b>	<b>\$195.00</b>	

### Dedicated Private Internet Service

Dedicated Private Internet Service will accommodate general internet functions such as: viewing streaming video, surfing the internet, viewing websites, and checking email. These services will not support multiple users with VPN connections.

	<b>Private 9Mb</b> – includes (4) IP addresses	<b>\$1,800.00</b>	<b>\$2,250.00</b>	
	<b>Private 6Mb</b> – includes (4) IP addresses	<b>\$1,200.00</b>	<b>\$1,500.00</b>	
	<b>Private 3Mb</b> – includes (4) IP addresses	<b>\$1,000.00</b>	<b>\$1,250.00</b>	
	<i>Additional Private IP address (Not internet service)</i>	<b>\$125.00</b>	<b>\$160.00</b>	
	<b>Dry VLAN connection</b> – This service is not internet access. This service is inclusive of the origination and destination points. Origination Point _____ Destination Point _____	<b>\$600</b>	<b>\$750</b>	

<b>Subtotal</b>	
<b>8% Sales Tax</b>	
<b>Total</b>	

**PLEASE NOTE:**

- Higher bandwidth options are available. Please contact the **Exhibitor Services department** for a quote: **215-418-2190** or [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com).
- Internet service originates at back of booth. Please attach the booth floor plan if primary service is required in a location other than back of booth.
- Data cabling to multiple locations is installed by the PCC electricians. Labor and material charges will apply. Please provide data cabling distribution on floor plan.

# TERMS & CONDITIONS

## 1. INSTRUCTION FOR COMPLETING ORDER FORM

- A. Order must be typed or clearly printed; illegible forms will delay processing.
- B. Services requested at location other than back of booth must include floor plan.
- C. For services and equipment not listed on the service order form, call the PCCA/Legends Global Exhibitor Services Department for availability and quotes at **(215) 418-2190** or e-mail [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com)

## 2. EXPLANATION OF SERVICE

- A. Rates shown for services are for the duration of event and include installation to exhibitor booth in the most convenient manner, in most cases to the back center of an in-line booth or perimeter of island and peninsula booths. All services originate from the floor unless otherwise noted or requested.
- B. Advance orders will be installed based on the schedule determined by the General Service Contractor and/or Show Management. On-site orders will be processed in the order that they are received at the PCC Exhibitor Services Desk.

## 3. RULES AND REGULATIONS FOR INTERNET SERVICE

- A. Services provided **may not** be shared by multiple exhibits.
- B. All materials and equipment furnished by Pennsylvania Convention Center and/or its sub-contractors shall remain the property of Pennsylvania Convention Center and/or its sub-contractors.
- C. Pennsylvania Convention Center and its sub-contractors are authorized to cut floor coverings to gain access to utility floor ports should this be required during installation.
- D. The use of any wireless devices including, but not limited to, wireless routers and switches that interfere with the PCC wireless frequency is prohibited.
- E. The PCC does not guarantee the routing, throughput or performance expressed or implied of any data circuits with regards to Internet access, network backbones beyond any facility we service.
- F. The PCC will not supply security services such as firewalls etc. for any data circuit we provide. It is the responsibility of exhibitors or customers to provide such security measures.
- G. The PCC requires that all devices accessing the PCC Network have the latest virus scan software, windows security updates and any other precautions necessary to protect yourself and others from viruses, malicious programs, and other disruptive applications. Any device that adversely impacts PCC's network will be disconnected from the network with or without prior notice at PCC's discretion. Additional charges may apply for troubleshooting diagnosis and/or problem resolution.
- H. All Internet and equipment will be collected within 1 hour after close of show; exhibitors are responsible for loss or damage to PCC equipment until PCC staff receives said equipment.
- I. **It is the responsibility of the client to provide the following:**
  - Standard 10BaseT Ethernet adapter (RJ 45 Interface) for each computer.
  - Network Driver: TCP/IP
  - Proper configuration of computer equipment for TCP/IP connection.
  - Electrical service for your booth, room, or service location.

## 4. PAYMENT TERMS & CONDITIONS

- A. **Full payment is due with service order.** Credit Card Pre-authorization for onsite charges is required when placing an order. Acceptable forms of payment are:
  - Company check (drawn on a U.S. bank) payable to **Pennsylvania Convention Center (PCC)**
  - Accepted credit cards: VISA / MASTER CARD / AMERICAN EXPRESS.
- Service orders will not be processed without payment.** Exhibiting firms with outstanding balances from prior events must submit payments, otherwise services will not be provided. To pay by credit card, please contact our **Accounts Receivable Department at 215-418-4794** for assistance.
- B. Advance rates will be applicable to service orders received by PCC 21 days prior to the first day of event move-in or the deadline date noted on front of this form. Service orders received less than 21 days prior to the first day of move-in and on site will be billed at the standard rate.
- C. Third party billing is available upon request. Please contact the **PCC Finance Department** on **215-418-4794** for approval.
- D. Outstanding balance for services will be automatically billed to the credit card on file.
- E. Credit will not be given for service installed and not used. Services canceled without 21-day prior written notice are subject to a cancellation fee of 25%.
- F. A \$25.00 handling charge will be assessed for returned checks due to insufficient funds.
- G. Cancellation of services must be received by PCC Exhibitor Services Department 21 days prior to the event.
- H. Claims regarding services provided by PCC will not be considered unless filed by customer issued prior to the close of show.
- I. **Refunds** of overpayments will be issued by submitting requests to PCC Finance Department within 30 days of the close of final invoice.
- J. For unpaid balances on **pre-approved** invoices, terms will be net, due and payable upon receipt of invoice. Effective 30 days after invoice date, any unpaid balances will bear a **FINANCE CHARGE** at the lower of the maximum rate allowed by law, or 1.5% per month by law. The finance charge shall automatically be reduced to the maximum rate allowed. Any excess finance charge received by the PCC shall be applied to reduce the principal unpaid balance or refund to the payer. This payment Terms & Conditions agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania
- K. International exhibitors are required to make 100% pre-payment for services. Payment may be made by check in U.S. funds drawn on a U.S. bank or by approved credit card.
- L. For companies exempt from sales tax, PCC requires an exemption certificate for the Commonwealth of Pennsylvania. Resale certificates are not valid unless we have re-billing charges to customers.



Show Dates: April 12-13, 2026

## SHOWCASE SPECIAL BOOTH



*Discount deadline:*  
February 24, 2026

NEED  
A CUSTOM  
BOOTH?

[click here](#)

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



[click here](#)

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

WITH GRAPHICS

**\$ 3,040.50  
USD**

### INCLUDED ITEMS:

Grey carpet  
3 - Black side chairs  
1 - 30" Round table  
1 - 4ft Full vision showcase (color based on availability)  
3 - 1 meter graphics on PVC (graphic file size 37 15/16" W x 91" H)  
2 - Black arm Lights  
1 - Company name header  
1 - Wastebasket

[click here](#)

[to download template](#)

- Send the files to print in one of these formats: EPS, PDF, TIFF, JPEG (300 dpi /High Quality).
- Send Graphic Files to [designanddisplay@expocci.com](mailto:designanddisplay@expocci.com). You may send large files via <https://expocci.wetransfer.com/> (Make sure to specify The Show and Exhibitor's name)
- All orders must be paid in full prior to show. All unpaid items will not be delivered.

**Deadline: February 24, 2026 PURCHASE NOW!**

Company Name:

Contact Name:

Authorized Signature:

Booth #

Email:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://expocci.boomerecommerce.com>)



Show Dates: April 12-13, 2026

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

## Cleaning Form

### PLEASE INDICATE THE SERVICES NEEDED

All rates based on Gross Booth/Display Area, 100 square foot minimum.

#### *Carpet Vacuuming*

CHECK IF NEEDED	Rate per (Sq. Ft.)	Booth Size (Sq. Ft.)	# Days (# days needed)	Total Due
	\$ 0.54			

Specify Dates Needed:

#### *Porter Service - Trash Removal (2 Hour Intervals)*

CHECK IF NEEDED	# of Booths	Rate	Times per Day	# Days (# days needed)	Total Due
	1 - 5 Booths	\$ 58.00			
	6 - 15 Booths	\$ 70.50			

Specify Dates Needed:

#### *Exhibit Cleaning*

Our Exhibit Cleaning & Dusting service provides a quick and efficient wipe-down of surfaces and dust removal to ensure your space stays neat and professional throughout the event.

CHECK IF NEEDED	# of Days	Rate	Specify Date Needed	Total Due
	Daily	\$ 37.50		
	1 Time Only	\$ 49.50		

Specify Dates Needed:

Company Name:

Contact Name:

Email:

Fax:

Print Name:

Amount
8% TAX
Amount Due

Booth #:

Phone:

Authorized signature:

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ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

## Showcases

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

Full Vision - White				Half Vision - White				Quarter Vision - White			
Qty	Advance Price	Standard Price	Amount	Qty	Advance Price	Standard Price	Amount	Qty	Advance Price	Standard Price	Amount
4 Feet	\$ 551.50	\$ 717.00		4 Feet	\$ 551.50	\$ 717.00		4 Feet	\$ 551.50	\$ 717.00	
5 Feet	\$ 551.50	\$ 717.00		5 Feet	\$ 551.50	\$ 717.00		5 Feet	\$ 551.50	\$ 717.00	
6 Feet	\$ 551.50	\$ 717.00		6 Feet	\$ 551.50	\$ 717.00		6 Feet	\$ 551.50	\$ 717.00	
Size	20"D x 38"H			Size	20"D x 38"H			Size	20"D x 38"H		

Wall Case - White			See Thru Wall Case - White								
Qty	Advance Price	Standard Price	Qty	Advance Price	Standard Price						
	\$ 677.50	\$ 880.50		\$ 677.50	\$ 880.50						
Size	18"D x 84"H x 70"W			Size	18"D x 84"H x 70"W						
	Amount			Amount				Amount			

Electrical outlet is NOT included. Contact the Electrical Company to place an electrical order.

Company name:

Booth #:

Address:

Contact:

City:

State:

Zip code:

Email:

Phone:

Fax:

Print Name:

Authorized signature:

**Important:** To ensure that your selection will be available, you must place your order before the Deadline Date. No guarantee on choice after Deadline Date. EXPO Convention Contractors Inc. is not liable for contents, damages or breakage after cases have been delivered.

**Payment Policy:** Payment in full of charges including applicable tax, must accompany advance order and must be received by Deadline Date to guarantee delivery of rental unit and discount pricing. All charges are subject to Sales Tax.

**Cancellation Policy:** Items cancelled before Deadline Date will be refunded 100%. Items cancelled after move-in begins will be invoiced at 50% of original price to cover labor involved.

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298

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ONLINE PORTAL (<https://expocci.boomerecommerce.com>)



Show Dates: April 12-13, 2026

## Tables

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

[click here](#)

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?

[click here](#)

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

### Draped Table



	Qty	Advance Price	Standard Price	Total Price
2' x 4' - 30" H		\$ 146.50	\$ 190.50	
2' x 6' - 30" H		\$ 161.50	\$ 210.00	
2' x 8' - 30" H		\$ 192.50	\$ 250.00	
2' x 4' - 42" H		\$ 207.50	\$ 270.00	
2' x 6' - 42" H		\$ 223.00	\$ 289.50	
2' x 8' - 42" H		\$ 253.50	\$ 329.50	
4th sided skirt 30"		\$ 57.00	\$ 74.00	
4th sided skirt 42"		\$ 57.00	\$ 74.00	

Amount  If no drape color is selected, the show color will be provided.

PLEASE CHECK  
COLOR CHOICE

White

Grey

Black

Red

Blue

Teal

Gold

Peach

Burgundy

### Undraped Table



	Qty	Advance Price	Standard Price	Total Price
2' x 4' - 30" H		\$ 109.50	\$ 142.50	
2' x 6' - 30" H		\$ 121.50	\$ 157.50	
2' x 8' - 30" H		\$ 144.00	\$ 188.00	
2' x 4' - 42" H		\$ 155.50	\$ 202.50	
2' x 6' - 42" H		\$ 167.00	\$ 217.50	
2' x 8' - 42" H		\$ 190.00	\$ 247.00	

Amount



### 30" Round Table

30" W x 30" L x 30" H or 42" H			
	Qty	Advance Price	Standard Price
30" High		\$ 188.00	\$ 244.50
42" High		\$ 216.00	\$ 281.00

Amount



### Chrome Square Table

29 1/2" W x 29 1/2" L x 29 1/2" H		
Qty	Advance Price	Standard Price
	\$ 172.00	\$ 224.00

Amount



### Glass Table

33 1/2" W x 53 1/8" L x 29 1/8" H		
Qty	Advance Price	Standard Price
	\$ 307.00	\$ 399.00

Amount



### Charging Table

23" W x 58 7/8" L x 41 1/2" H		
Qty	Advance Price	Standard Price
	\$ 918.50	\$ 1,194.00

Amount

8% TAX

Amount Due

Company Name:

Booth #:

Print Name:

Authorized signature:

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ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

## Chairs and Stools

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?

click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

	<p><b>Black Side Chair</b></p> <table border="1"> <tr> <td colspan="3">17 1/2" W x 20 1/2" L x 30 1/8" H</td> </tr> <tr> <td>Qty</td> <td>Advance Price</td> <td>Standard Price</td> </tr> <tr> <td></td> <td>\$ 86.50</td> <td>\$ 112.00</td> </tr> <tr> <td colspan="3">Amount <input type="text"/></td> </tr> </table>	17 1/2" W x 20 1/2" L x 30 1/8" H			Qty	Advance Price	Standard Price		\$ 86.50	\$ 112.00	Amount <input type="text"/>				<p><b>White Side Chair</b></p> <table border="1"> <tr> <td colspan="3">18 15/16" W x 18 1/8" L x 27 7/8" H</td> </tr> <tr> <td>Qty</td> <td>Advance Price</td> <td>Standard Price</td> </tr> <tr> <td></td> <td>\$ 131.50</td> <td>\$ 171.00</td> </tr> <tr> <td colspan="3">Amount <input type="text"/></td> </tr> </table>	18 15/16" W x 18 1/8" L x 27 7/8" H			Qty	Advance Price	Standard Price		\$ 131.50	\$ 171.00	Amount <input type="text"/>					
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Qty	Advance Price	Standard Price																												
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Amount <input type="text"/>																														
	<p><b>Clear Chair</b></p> <table border="1"> <tr> <td colspan="3">14 13/16" W x 20 1/4" L x 35 7/32" H</td> </tr> <tr> <td>Qty</td> <td>Advance Price</td> <td>Standard Price</td> </tr> <tr> <td></td> <td>\$ 178.50</td> <td>\$ 232.50</td> </tr> <tr> <td colspan="3">Amount <input type="text"/></td> </tr> </table>	14 13/16" W x 20 1/4" L x 35 7/32" H			Qty	Advance Price	Standard Price		\$ 178.50	\$ 232.50	Amount <input type="text"/>				<p><b>Light Gray Wood Stool</b></p> <table border="1"> <tr> <td colspan="3">16 3/4" W x 17 5/8" L x 39 3/16" H</td> </tr> <tr> <td>Qty</td> <td>Advance Price</td> <td>Standard Price</td> </tr> <tr> <td></td> <td>\$ 190.00</td> <td>\$ 246.50</td> </tr> <tr> <td colspan="3">Amount <input type="text"/></td> </tr> </table>	16 3/4" W x 17 5/8" L x 39 3/16" H			Qty	Advance Price	Standard Price		\$ 190.00	\$ 246.50	Amount <input type="text"/>					
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	<p><b>Light Gray Lounge Chair</b></p> <table border="1"> <tr> <td colspan="3">21" W x 23" L x 32" H</td> </tr> <tr> <td>Qty</td> <td>Advance Price</td> <td>Standard Price</td> </tr> <tr> <td></td> <td>\$ 294.50</td> <td>\$ 383.00</td> </tr> <tr> <td colspan="3">Amount <input type="text"/></td> </tr> </table>	21" W x 23" L x 32" H			Qty	Advance Price	Standard Price		\$ 294.50	\$ 383.00	Amount <input type="text"/>				<p><b>Black Stool with Back</b></p> <table border="1"> <tr> <td colspan="3">17 9/16" W x 215/8" L x 45 1/8" H</td> </tr> <tr> <td>Qty</td> <td>Advance Price</td> <td>Standard Price</td> </tr> <tr> <td></td> <td>\$ 165.50</td> <td>\$ 215.00</td> </tr> <tr> <td colspan="3">Amount <input type="text"/></td> </tr> </table>	17 9/16" W x 215/8" L x 45 1/8" H			Qty	Advance Price	Standard Price		\$ 165.50	\$ 215.00	Amount <input type="text"/>					
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Amount <input type="text"/>																														

Company Name:

Booth #:

Print Name:

Authorized signature:

Amount

8% TAX

Amount Due

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Show Dates: April 12-13, 2026

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?

eLOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

## Flooring

Booth Dimensions (ft.)	[Ft.] WIDTH X LENGTH = Sq. Ft.	
What is your booth size?	X	=

### Wood Vinyl

EXPO WOOD VINYL				
Qty	Item	Advance Price	Standard Price	Total Price
	10'x 10'	\$ 529.00	\$ 687.50	
	10'x 20'	\$ 1,057.50	\$ 1,375.00	
	10'x 30'	\$ 1,586.50	\$ 2,062.00	
	10'x 40'	\$ 2,115.00	\$ 2,749.00	

SELECT WOOD VINYL

Medium  
Oak Wood



Silver  
Wood



### Carpets

SELECT CARPET COLOR

Red



Burgundy



Black



Grey



Blue



Black  
Tuxedo



Blue  
Tuxedo



EXPO CLASSIC CARPET				
Qty	Item	Advance Price	Standard Price	Total Price
	10'x 10'	\$ 168.00	\$ 218.50	
	10'x 20'	\$ 336.00	\$ 437.00	
	10'x 30'	\$ 504.00	\$ 655.50	
	10'x 40'	\$ 672.00	\$ 874.00	

### EXPO CUSTOM CUT FLOORING

BOOTH SIZE: LENGTH X WIDTH = Sq. Ft. X =	Advance Price	Standard Price	Total Price
Do you want Expo Classic Carpet?	\$ 4.65 per Sq.Ft	\$ 6.05 per Sq.Ft	
Do you want Expo Plush Carpet?	\$6.05 per Sq.Ft	\$ 7.85 per Sq.Ft	
Do you want Expo Vinyl?	\$9.45 per Sq.Ft	\$12.30 per Sq.Ft	

### Padding and Visqueen

Sq. Ft.	Item	Advance Price	Standard Price	Total Price
	1/2" Padding	\$ 1.60 per Sq.Ft	\$ 2.05 per Sq.Ft	
	1" Padding	\$ 2.90 per Sq.Ft	\$ 3.75 per Sq.Ft	
	Visqueen	\$ 0.80 per Sq.Ft	\$1.05 per Sq.Ft	

Company Name:

Amount

Booth #:

8% TAX

Print Name:

Amount Due

Authorized signature:

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# Exhibitor Service Manual



Show Dates: April 12-13, 2026

## Cabinets

(The deadline to receive orders, payments, and ready-to-print cabinet graphics at a discounted price is March 26, 2026)

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?

e LOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298



### 1 meter Cabinet with Sliding Doors & Lock

211/16" W x 40 9/16" L x 39" H			
Qty	Advance Price	Standard Price	
Front graphic	\$ 427.50	\$ 556.00	
WHITE	\$ 328.00	\$ 426.00	
Graphic Size	37 15/16" W x 35 7/8" H		

Amount



### 2 meter Curved Cabinet with Sliding Doors & Lock

37 1/16" W x 79 5/8" L x 39" H			
Qty	Advance Price	Standard Price	
Front graphic	\$ 610.50	\$ 793.50	
WHITE	\$ 385.00	\$ 500.00	
Graphic Size	85 5/8" W x 35 7/8" H		

Amount



### 1 meter Curved Cabinet with Sliding Doors & Lock

29" W x 40 9/16" L x 39" H			
Qty	Advance Price	Standard Price	
Front graphic	\$ 427.50	\$ 556.00	
WHITE	\$ 328.00	\$ 426.00	
Graphic Size	42 1/4" W x 35 7/8" H		

Amount



### 1 meter Wood Cabinet with Doors & Lock

17 3/16" W x 39 1/8" L x 38 1/2" H			
Qty	Advance Price	Standard Price	
Front graphic	\$ 479.50	\$ 623.50	
WHITE	\$ 369.00	\$ 479.50	
Graphic Size	39 1/8" W x 38 1/2" H		

Amount



### 2 meter Cabinet with Sliding Doors & Lock

211/16" W x 79 5/8" L x 39" H			
Qty	Advance Price	Standard Price	
Front graphic	\$ 610.50	\$ 793.50	
WHITE	\$ 385.00	\$ 500.00	
Graphic Size	77" W x 35 7/8" H		

Amount

\*Prices for Side Graphics on cabinets are additional.

Qty	Advance Price	Standard Price
	\$ 56.00	\$ 72.50
Graphic Size	18 1/2" W x 35 7/8" H	

Company Name:

Booth #:

Print Name:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.  
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL <https://order.expocci.com/>

Amount <input type="text"/>
8% TAX <input type="text"/>
Amount Due <input type="text"/>



Show Dates: April 12-13, 2026

## Accessories

Discount deadline:  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

click here

NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?

**e**  
LOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298



### Sign Holder

66" H - Graphic Size 22" W x 28" H

	Qty	Advance Price	Standard Price
NO Graphic		\$ 133.50	\$ 173.50
Single Graphic		\$ 180.50	\$ 234.50
Double Graphic		\$ 228.50	\$ 297.00

Amount



### Floor Easel

65" H

Qty	Advance Price	Standard Price
	\$ 36.50	\$ 47.50

Amount



### Adjustable Arm Rack

16" W x 47 11/16" H

Qty	Advance Price	Standard Price
	\$ 73.50	\$ 96.00

Amount



### 2 Way Waterfall Rack

30" W x 53 5/16" H

Qty	Advance Price	Standard Price
	\$ 92.00	\$ 119.50

Amount



### Mini Refrigerator

20" W x 20" L x 34" H

Qty	Advance Price	Standard Price
	\$ 362.50	\$ 471.00

\*Electricity not included

Amount



### Black Retractable Rope Stanchions

39 1/2" H - 10 ft. Rope

Qty	Advance Price	Standard Price
	\$ 55.00	\$ 71.00

\*Minimum order of 2

Amount



### Wastebasket

10" W x 14" L x 15" H

Qty	Advance Price	Standard Price
	\$ 40.00	\$ 52.00

Amount

Company Name:

Booth #:

Print Name:

Authorized signature:

Amount

8% TAX

Amount Due

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Show Dates: April 12-13, 2026

## Accessories

Discount deadline:  
March 26, 2026

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TO AND FROM  
A TRADESHOW?

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Phone: 305-751-1234  
| Fax: 305-751-1298



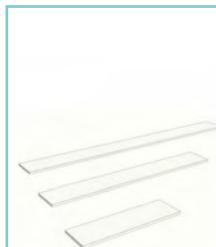
### Arm Light with Bulb

4 3/8" W x 22" L x 17 1/2" H			
Qty	Advance Price	Standard Price	
BLACK	\$ 76.00	\$ 98.50	
WHITE	\$ 84.00	\$ 109.50	

\*Electricity not included (25 watts or 0.25 amps per arm light)

\*Only for hard wall structures.

Amount



### White Shelves

12" W			
	Qty	Advance Price	Standard Price
1 Meter		\$ 56.00	\$ 72.50
2 Meter		\$ 82.00	\$ 106.50
3 Meter		\$ 113.50	\$ 147.50

\*Please send layout and heights.

\*Only for hard wall structures.

Amount



### 4' Track Lights with Two Cans

6 1/2" W x 72" L x 9 11/16" H			
Qty	Advance Price	Standard Price	
Track	\$ 290.00	\$ 376.50	
Additional Can	\$ 79.00	\$ 102.50	

\*Electricity not included (25 watts or 0.25 amps per can).

Max 4 cans per track.

\*Only for hard wall structures.

Amount



### Literature Rack

11" W x 15" L x 60" H			
Qty	Advance Price	Standard Price	
	\$ 217.50	\$ 283.00	

Amount



### Rolling TV Stand

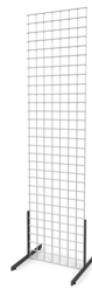
18 7/16" W x 26 7/16" L x 66 7/32" H			
Qty	Advance Price	Standard Price	
	\$ 199.50	\$ 259.50	

\*TV not included.

\*Holds up to 70 lbs (31.82 kg)

\*Height-adjustable 58.7" - 70.31"

Amount



### Free Standing Chrome Grid

24 3/16" W x 96 5/16" H x 24" D			
Qty	Advance Price	Standard Price	
	\$ 230.50	\$ 300.00	

Amount



### TV Rentals

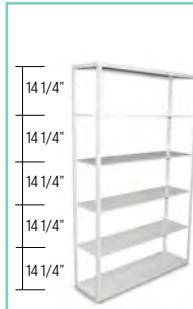
	Qty	Advance Price	Standard Price
43" TV		\$ 590.50	\$ 767.50
55" TV		\$ 723.50	\$ 940.50

\*Please contact us for other sizes.

\*Electricity not included.

\*Can be installed on hard walls. An Additional Support and Installation Fee of \$300 applies.

Amount



### White Shelving Unit

13 3/4" W x 46 1/2" L x 76" H			
Qty	Advance Price	Standard Price	
	\$ 724.50	\$ 942.00	

\*Space in between shelves 14 1/4".

Amount

Amount

8% TAX

Amount Due

Phone: 305-751-1234  
| Fax: 305-751-1298

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ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

Discount deadline:  
February 24, 2026

NEED  
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BOOTH?

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NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



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NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

## Graphics

(The deadline to receive orders, payments, and ready-to-print graphics at a discounted price is February 24, 2026)



### Pull up Banner

Qty	Advance Price	Standard Price
1	\$ 502.00	\$ 653.00
Graphic Size		
33 1/2" W x 80" H		

Amount



### 1 meter B-Matrix Panel with Graphic on PVC

Qty	Advance Price	Standard Price
1	\$ 675.50	\$ 878.50
Graphic Size		
38 3/4" W x 94 7/8" H		

\*Frame Included

Amount

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### 2 meter B-Matrix with Graphic on PVC

Qty	Advance Price	Standard Price
1	\$ 1,361.50	\$ 1,770.00
Overall Graphic Size		
78 1/9" W x 94 7/8" H		

\*Frame Included

Amount

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### 3 meter B-Matrix with Graphic on PVC

Qty	Advance Price	Standard Price
1	\$ 2,037.00	\$ 2,648.50
Overall Graphic Size		
117 3/17" W x 94 7/8" H		

\*Frame Included

Amount

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Printing Price Per SQ-FT for any custom size is \_\_\_\_\_

**\$ 19.00**

All custom size orders made after discount deadline will incur a 30% late fee

- Send the files to print in one of these formats: EPS, PDF, TIFF, JPEG (High Quality).
- Convert all fonts to outlines.
- Send graphic files ready to print to [designanddisplay@expocci.com](mailto:designanddisplay@expocci.com)
- The pricing above applies for PVC, Foamboard and Banner.
- Fabric and custom cut to be quoted.

Company Name:

Booth #:

Print Name:

Authorized signature:

Amount

8% TAX

Amount Due

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.  
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

## Turnkey Rental Form

(The deadline to receive orders, payments, and ready-to-print graphics at a discounted price is February 24, 2026)

### EXPO HARD WALL BOOTH OPTIONS

All of our standard hardwall Turnkey Rentals featured on the following pages are available in white and include graphics.

Qty	Item	Advance Price	Standard Price	TOTAL
	Turnkey Rental Booth 102	\$ 3,969.00	\$ 5,160.00	
	Turnkey Rental Booth 101	\$ 4,849.00	\$ 6,304.00	
	Turnkey Rental Booth 103	\$ 5,228.00	\$ 6,796.50	
	Turnkey Rental Booth 105	\$ 5,448.50	\$ 7,083.00	
	Turnkey Rental Booth 201	\$ 6,637.50	\$ 8,628.50	
	Turnkey Rental Booth 202	\$ 7,488.00	\$ 9,734.00	

Discount deadline:  
February 24, 2026

NEED  
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BOOTH?

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SHIPPING  
TO AND FROM  
A TRADESHOW?



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NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

Additional Requests:

Company name:

Booth #:

Contact name:

Email:

Phone:

Fax:

Please submit graphics to - [designanddisplay@expocci.com](mailto:designanddisplay@expocci.com) - Specifying the SHOW NAME AND COMPANY NAME.

Company Name:

Booth #:

Print Name:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.  
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

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ONLINE PORTAL (<https://order.expocci.com/>)



Show Dates: April 12-13, 2026

## Turnkey Rental Booth

Turnkey Rental Booth 102

ADVANCED \$ 3,969.00 | STANDARD \$ 5,160.00

*Discount deadline:*  
February 24, 2026

NEED  
A CUSTOM  
BOOTH?

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SHIPPING  
TO AND FROM  
A TRADESHOW?

eLogistics

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Phone: 305-751-1234  
| Fax: 305-751-1298



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*Included items:*

- 10' x 10' Black Carpet
- 1- 3m beMatrix Backwall 117 11/64" W x 95 3/16" H
- 1- 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 117 11/64" W x 95 3/16" H)

- 1- Round Table 30" / 2 Black Chairs
- 1- Wastebasket
- 2 - White Arm lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle
- 1- Complimentary vacuuming before the show

Turnkey Rental Booth 101

ADVANCED \$ 4,849.00 | STANDARD \$ 6,304.00



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to download template

*Included items:*

- 10' x 10' Black Carpet
- 1- 3m beMatrix Backwall 117 11/64" W x 95 3/16" H
- 1- 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 41 1/2" W x 95 3/16" H)
- C. Graphic-Fabric (size: 58 9/16" W x 95 3/16" H)

- 1- Storage Closet 1m W x 1 1/2m L
- 1- Round Table 30" / 2 Black Chairs
- 1- Wastebasket
- 2 - White Arm lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle
- 1- Optional door graphic 61.02" W x 95.20" H (ADDITIONAL PRICE)
- 1- Complimentary vacuuming before the show



Show Dates: April 12-13, 2026

Discount deadline:  
February 24, 2026

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BOOTH?

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NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?



click here

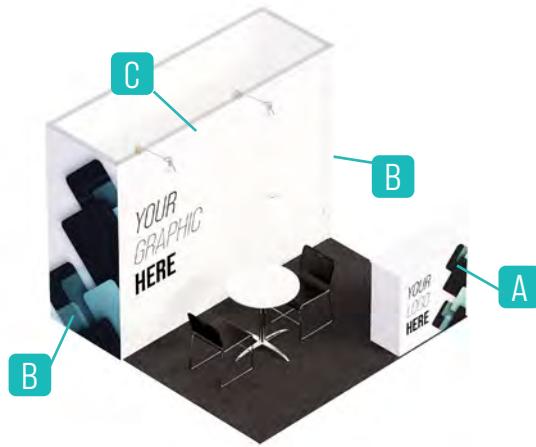
NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

## Turnkey Rental Booth

Turnkey Rental Booth 103

ADVANCED \$ 5,228.00 | STANDARD \$ 6,796.50



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to download template

*Included items:*

- 10' x 10' Black Carpet
- 1- 3m beMatrix Backwall 117 11/64" W x 95 3/16" H
- 1- 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. 2 Side Graphics-Fabric (size: 41 1/2" W x 95 3/16" H)
- C. Graphic-Fabric (size: 80 9/16" W x 95 3/16" H)

- 1- Storage Closet 1m W x 3m L
- 1- Round Table 30" / 2 Black Chairs
- 1- Wastebasket
- 2 - White Arm lights (**Electrical is Not Included**)
- Delivery, Installation & Dismantle
- 1 - Optional door graphic 61.02" W x 95.20" H (ADDITIONAL PRICE)
- 1 - Complimentary vacuuming before the show

Turnkey Rental Booth 105

ADVANCED \$ 5,448.50 | STANDARD \$ 7,083.00



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*Included items:*

- 10' x 10' Black Carpet
- 1- 3m beMatrix Backwall 117 11/64" W x 95 3/16" H
- 1- 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 117 11/64" W x 95 3/16" H)
- 1/2m 19.53" L - Sides and Ceiling Structure.

- 1 TV + 1 Rolling Stand (**Electrical is Not Included**)
- 1- Round Table 30" / 2 Black Chairs
- 1- Wastebasket
- 2 - White Ceiling lights (**Electrical is Not Included**)
- Delivery, Installation & Dismantle
- 1 - Complimentary vacuuming before the show

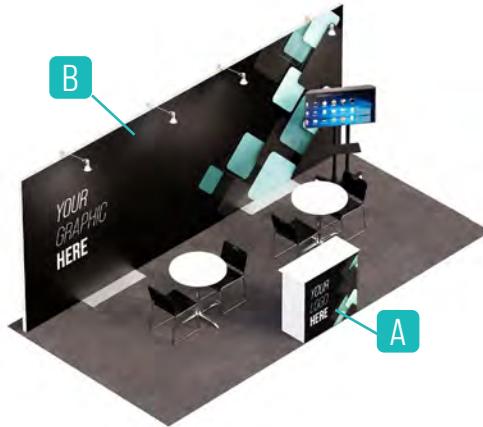


Show Dates: April 12-13, 2026

## Turnkey Rental Booth

Turnkey Rental Booth 201

ADVANCED \$ 6,637.50 | STANDARD \$ 8,628.50



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to download template

*Included items:*

- 10' x 20' Black Carpet
- 1- 6m beMatrix Backwall 234 21/64" W x 95 3/16" H
- 1- 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 234 21/64" W x 95 3/16" H)
- 1TV + 1 Rolling Stand **(Electrical is Not Included)**

- 2 - Round Tables 30" / 4 Black Chairs
- 1- Wastebasket
- 4 - White Arm lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle
- 1- Complimentary vacuuming before the show

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A TRADESHOW?



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Turnkey Rental Booth 202

ADVANCED \$ 7,488.00 | STANDARD \$ 9,734.00



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*Included items:*

- 10' x 20' Black Carpet
- 1- 6m beMatrix Backwall 234 21/64" W x 95 3/16" H
- 1- 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 234 21/64" W x 95 3/16" H)
- 1/2m 19.53" L - Sides and Ceiling Structure.

- 1TV + 1 Rolling Stand **(Electrical is Not Included)**
- 2 - Round Tables 30" / 4 Black Chairs
- 1- Wastebasket
- 4 - White Ceiling lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle
- 1- Complimentary vacuuming before the show



Show Dates: April 12-13, 2026

## Floral and Plants Rentals

Discount deadline:  
March 26, 2026

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TO AND FROM  
A TRADESHOW?

eLOGISTICS

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Phone: 305-751-1234  
| Fax: 305-751-1298

Green Plants in Baskets			Seasonal Blooming Plant	
Qty	Size	Price	Qty	Price
	5' to 6'	\$ 124.00 each		\$ 74.59 each
	3' to 4'	\$ 92.50 each		
Amount <input type="text"/>			Amount <input type="text"/>	

Boston Fern Plant			Flower Arrangements	
Qty	Price	Amount	Qty	Price
	\$ 90.50 each			\$ 92.50 each
				\$ 124.00 each
				\$ 157.50 each
Amount <input type="text"/>			Amount <input type="text"/>	

An Additional 30% charge will be applied to orders received after the discount deadline date.

Flower arrangements are for purchase only, all other rentals need to be returned at the end of the show or a purchase price of double the rental fee will apply.

Amount <input type="text"/>
8% TAX <input type="text"/>
Amount Due <input type="text"/>

Company Name:

Booth #:

Print Name:

Email:

Telephone:

Authorized signature:

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Show Dates: April 12-13, 2026

## Booth Disposal/Bulk Trash

All Exhibitors and EAC (exhibitor appointed contractor) are responsible for removing all crates, cartons, and materials from the event site upon show conclusion. Failure to do so will result in a disposal fee of **\$11.00 per Sq. Ft** or a minimum labor charge of **\$1,000.00**, whichever is greater.\*

\*All rates are based on Gross Booth/Display Area i.e. a 20' x 20' booth equals 400 square feet. The fee calculation would be  $400 \times \$11.00 = \$4,400.00$  + Applicable tax.

This fee is designed to cover the costs associated with the removal and disposal of any items left behind, ensuring a smooth transition for our event space.

*Discount deadline:*  
March 26, 2026

NEED  
A CUSTOM  
BOOTH?

[click here](#)

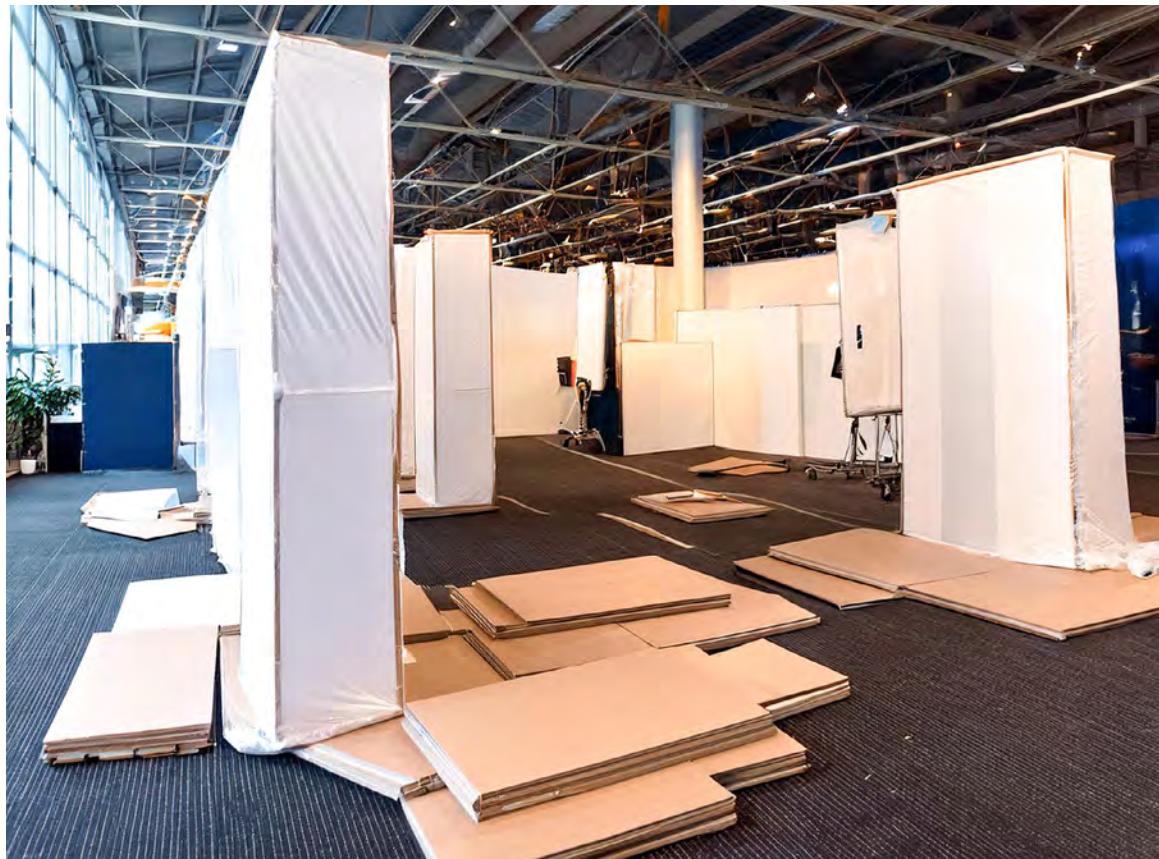
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SHIPPING  
TO AND FROM  
A TRADESHOW?

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NEED ANYTHING?

Phone: 305-751-1234  
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**IMPLEMENTING A DISPOSAL FEE PROMOTES CLEANLINESS, EFFICIENCY, AND FAIRNESS BY COVERING REMOVAL COSTS, MAINTAINING A CLEAN EVENT SPACE, ENCOURAGING PROMPT ITEM REMOVAL, AND ENSURING EQUITABLE CHARGES.**



ANY QUESTIONS OR REQUIRED INFORMATION ABOUT OUR DISPOSAL FEE POLICY, PLEASE FEEL FREE TO CONTACT US:

Company Name:

Booth #:

Print Name:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

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Show Dates: April 12-13, 2026

# SEAMLESS STORAGE

*solution for your*

# TRADESHOW NEEDS

NEED  
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BOOTH?

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SHIPPING  
TO AND FROM  
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***STORE WITH EASE, EXHIBIT WITH CONFIDENCE***

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Show Dates: April 12-13, 2026

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BOOTH?

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SHIPPING  
TO AND FROM  
A TRADESHOW?

eLogistics

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| Fax: 305-751-1298

## Sustainability Awareness

LET'S MAKE OUR IMPACT EVEN GREATER.

Our work generates numerous social and economic impacts as we foster connections, drive innovation, facilitate learning, and introduce new opportunities to our world. It is now our responsibility to **promote a sustainable industry** through collective action.

### Sustainable Dining

- Choose local and sustainable catering options.
- Minimize food waste through careful planning.
- Encourage plant-based menu choices for eco-friendliness.

### Smart Design

- Use eco-friendly, reusable materials for exhibits.
- Consider modular and adaptable designs to reduce waste.
- Print signage and graphics on recycled or sustainable materials.

### Closing the Loop

- Set up clearly marked recycling and composting bins.
- Minimize single-use plastics and encourage reusable items.
- Properly dispose of waste and work towards zero waste goals.

LET'S REDUCE  
OUR CARBON  
FOOTPRINT

### Energy Efficiency

- Opt for renewable energy sources and LED lighting.
- Implement energy-efficient technologies and practices.
- Turn off equipment when not in use to conserve power.

FRIENDLY REMINDER OF OUR SHARED  
RESPONSIBILITY TO PROTECT OUR PLANET.



# WE CREATE **CUSTOM** TRADESHOW **DISPLAYS**

YOUR CUSTOMERS WILL  
**NEVER FORGET!**

We work closely with you to create unique and stunning custom booths that align perfectly with your vision.

## CONTACT US

**EMAIL**

[designanddisplay@expocci.com](mailto:designanddisplay@expocci.com)

**PHONE #**

305-751-1234

MORE ABOUT US  
AND OUR WORK



[/expocci.com/custom-exhibits/](http://expocci.com/custom-exhibits/)

- Custom-tailored services and solutions
- Extreme attention to detail
- Extensive knowledge of local venues
- Excellent relationships with venues and Labor Unions
- We service trade shows of all sizes, nationwide
- Competitive pricing

**expo**  
convention  
contractors



**Show Dates: April 12-13, 2026**

# Specialty Furnishings Order Form

*Please complete the following*

*Discount deadline:*  
March 26, 2026

# NEED A CUSTOM BOOTH?

[click here](#)

**NEED  
SHIPPING  
TO AND FROM  
A TRADESHOW?**

e-LOGISTICS

[click here](#)

Check or credit card must accompany order.

25% cancellation fee will be applied if cancelled 7 days prior to event opening.  
100% cancellation fee will be applied if cancelled 3 days prior to delivery.  
All show site orders are subject to a 30% Late Fee.

Amount	
8% TAX	
Amount Due	

# Thank you for your order!

Company Name:

Contact Name:

Phone #:

Print Name:

Booth #:

## Email:

Mobile:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to [info@expocci.com](mailto:info@expocci.com) or via fax 305-751-1298.

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ONLINE PORTAL [<https://order.expocci.com/>]



TRADE SHOW

# FABRIC COLLECTIONS

## AUBREY



**Aubrey Sofa**  
90" W x 35" D x 35" H

Advance Price: \$ 1,336.50  
Standard Price: \$ 1,737.50



**Aubrey Chair**  
37" W x 35" D x 35" H

Advance Price: \$ 842.50  
Standard Price: \$ 1,095.50



**Aubrey Bench Ottoman**  
48" W x 24" D x 18" H

Advance Price: \$ 564.50  
Standard Price: \$ 734.00

## AURORA



**Aurora Sofa**  
90" W x 33" D x 30" H

Advance Price: \$ 1,698.50  
Standard Price: \$ 2,208.00



**Aurora Chair**  
39" W x 33" D x 30" H

Advance Price: \$ 1,075.00  
Standard Price: \$ 1,397.00

## CROMWELL



**Cromwell Sofa**  
78" W x 32" D x 29" H

Advance Price: \$1,686.50  
Standard Price: \$ 2,192.00



**Cromwell Chair**  
32" Square x 29" H

Advance Price: \$1,079.00  
Standard Price: \$ 1,402.50

## JADE



**Jade Sofa**  
82" W x 36" D x 34" H

Advance Price: \$ 1,323.00  
Standard Price: \$ 1,720.00



**Jade Chair**  
32" W x 36" D x 34" H

Advance Price: \$ 980.50  
Standard Price: \$ 1,274.50



**Jade Bench Ottoman**  
48" W x 24" D x 19" H

Advance Price: \$ 842.50  
Standard Price: \$ 1,095.50

# FABRIC COLLECTIONS

## LATITUDE



**Latitude Sofa**  
91" W x 42" D x 33" H

Advance Price: \$ 1,562.00  
Standard Price: \$ 2,031.00



**Latitude Loveseat**  
91" W x 42" D x 33" H

Advance Price: \$ 1,462.50  
Standard Price: \$ 1,901.00



**Latitude Chair**  
42" W x 36" D x 33" H

Advance Price: \$ 1,203.00  
Standard Price: \$ 1,564.00

## MANGO



**Mango Sofa**  
95" W x 36" D x 34" H

Advance Price: \$ 1,438.00  
Standard Price: \$ 1,869.50



**Mango Chair**  
39" W x 34" D x 34" H

Advance Price: \$ 855.00  
Standard Price: \$ 1,111.00



**Mango Ottoman**  
28" W x 25" D x 19" H

Advance Price: \$ 486.00  
Standard Price: \$ 632.00

## MONACO



**Monaco Sofa**  
84" W x 35" D x 34" H

Advance Price: \$ 1,536.50  
Standard Price: \$ 1,997.50



**Monaco Chair**  
36" W x 35" D x 34" H

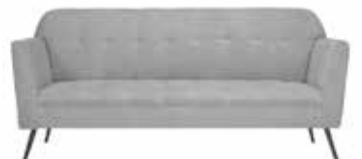
Advance Price: \$ 952.00  
Standard Price: \$ 1,237.50



**Monaco Ottoman**  
48" W x 24" D x 17" H

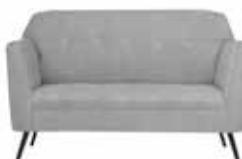
Advance Price: \$ 555.00  
Standard Price: \$ 721.50

## NIKO



**Niko Sofa**

81" W x 30" D x 38" H  
Advance Price: \$ 1,264.00  
Standard Price: \$ 1,643.00



**Niko Loveseat**

58" W x 30" D x 38" H  
Advance Price: \$ 1,154.50  
Standard Price: \$ 1,501.00



**Niko Chair**

37" W x 30" D x 38" H  
Advance Price: \$ 964.00  
Standard Price: \$ 1,253.50

# FABRIC COLLECTIONS

## OLIVER



**Oliver Sofa**  
90" W x 34" D x 34" H  
Advance Price: \$ 1,436.50  
Standard Price: \$1,867.50



**Oliver Chair**  
37" W x 34" D x 34" H  
Advance Price: \$ 913.00  
Standard Price: \$1,186.50

## PENELOPE



**Penelope Sofa**  
96" W x 36" D x 36" H  
Advance Price: \$ 1,698.50  
Standard Price: \$2,208.00



**Penelope Chair**  
35" W x 36" D x 40" H  
Advance Price: \$ 1,075.00  
Standard Price: \$1,397.00



**Penelope Ottoman**  
24" Round x 15" H  
Advance Price: \$ 486.00  
Standard Price: \$ 632.00

## WINSTON



**Winston Sofa**  
93" W x 39" D x 34" H  
Advance Price: \$ 1,436.50  
Standard Price: \$1,867.50



**Winston Chair**  
47" W x 38" D x 33" H  
Advance Price: \$ 828.00  
Standard Price: \$1,076.50



**Winston Bench Ottoman**  
48" W x 24" D x 15" H  
Advance Price: \$ 528.00  
Standard Price: \$ 686.50

# LEATHER COLLECTIONS

## BLANC



**Blanc Sofa**  
75" W x 35" D x 35" H  
Advance Price: \$ 1,245.00  
Standard Price: \$1,618.50



**Blanc Loveseat**  
54" W x 35" D x 35" H  
Advance Price: \$ 1,187.00  
Standard Price: \$1,543.00



**Blanc Chair**  
33" W x 35" D x 35" H  
Advance Price: \$ 992.50  
Standard Price: \$1,290.00



**Blanc Bench Ottoman**  
48" W x 24" D x 18" H  
Advance Price: \$ 597.00  
Standard Price: \$776.00

# LEATHER COLLECTIONS

## BLANC



**Blanc Cube Ottoman**

17"Square x 17"H

Advance Price: \$ 209.50

Standard Price: \$ 272.50

## CONTINENTAL



**Continental Curved Loveseat**

82"W x 34"D x 31"H

Advance Price: \$ 1,227.50

Standard Price: \$1,595.50



**Continental Reverse Curved Loveseat**

72"W x 34"D x 31"H

Advance Price: \$ 1,187.00

Standard Price: \$1,543.00



**Continental Curved Bench**

70"W x 26"D x 19"H

Advance Price: \$ 621.00

Standard Price: \$ 807.50



**Continental Half Moon Ottoman**

33"W x 19"D x 19"H

Advance Price: \$ 528.00

Standard Price: \$ 686.50



**Continental Wedge Ottoman**

30"W x 34"D x 19"H

Advance Price: \$ 529.50

Standard Price: \$ 688.00

## ESSENTIALS



**Essentials Banquette Flat Top**

60"Round x 19"H (2 pieces)

Advance Price: \$ 1,137.00

Standard Price: \$ 1,478.00



**Essentials Banquette High Top**

60"Round x 48"H (2 pieces)

Advance Price: \$ 1,544.50

Standard Price: \$ 2,008.00



**Essentials Turning Bed High Top**

96"W x 48"D x 34"H (2 pieces)

Advance Price: \$ 1,855.00

Standard Price: \$ 2,411.50



**Essentials Turning Bed - Charged**

96"W x 48"D x 25"H (2 pieces)

Advance Price: \$ 2,057.50

Standard Price: \$2,675.00

\*Client responsible for power source.



# LEATHER COLLECTIONS

## FUNCTION



**Function Armless Chair - Black**

28"Square x 29"H

Advance Price: \$ 634.50  
Standard Price: \$ 825.00



**Function Armless Chair - White**

28"Square x 29"H

Advance Price: \$ 634.50  
Standard Price: \$ 825.00



**Function Corner - Black**

28"Square x 29"H

Advance Price: \$ 683.50  
Standard Price: \$ 883.50



**Function Corner - White**

28"Square x 29"H

Advance Price: \$ 683.50  
Standard Price: \$ 883.50

## GRAMMERCY



**Grammery Sofa**

82"W x 36"D x 36"H

Advance Price: \$1,137.00  
Standard Price: \$ 1,478.00



**Grammery Loveseat**

57"W x 36"D x 36"H

Advance Price: \$ 991.00  
Standard Price: \$ 1,288.50



**Grammery Chair**

28"W x 36"D x 36"H

Advance Price: \$ 636.00  
Standard Price: \$ 827.00



**Grammery Corner**

36"Square x 36"H

Advance Price: \$ 729.00  
Standard Price: \$ 948.00



**Grammery Bench Ottoman**

60"W x 24"D x 17"H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



**Grammery Square Ottoman**

40"Square x 17"H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50

## JASPER



**Jasper Sofa**

64"W x 24"D x 33"H

Advance Price: \$ 1,146.50  
Standard Price: \$ 1,490.00



**Jasper Chair**

30"W x 24"D x 33"H

Advance Price: \$ 741.50  
Standard Price: \$ 963.50

# LEATHER COLLECTIONS

## METRO



**Metro Sofa**

85" W x 35" D x 35" H  
Advance Price: \$ 1,022.00  
Standard Price: \$1,329.00



**Metro Loveseat**

60" W x 35" D x 35" H  
Advance Price: \$ 985.50  
Standard Price: \$1,281.50



**Metro Chair**

35" Square x 35" H  
Advance Price: \$ 768.00  
Standard Price: \$999.00



**Metro Cube Ottoman**

18" Square x 18" H  
Advance Price: \$ 211.00  
Standard Price: \$ 274.00



**Metro Bench Ottoman**

60" W x 24" D x 17" H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**Metro Square Ottoman**

40" Square x 17" H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50

## ZEPPELIN



**Zeppelin Sectional**

128" W x 28" D x 31" H (2 pieces)  
Advance Price: \$ 2,573.50  
Standard Price: \$ 3,345.50

# OUTDOOR COLLECTIONS

## COSTA



**Costa Sofa**

83" W x 36" D x 27" H  
Advance Price: \$ 1,291.00  
Standard Price: \$ 1,678.00



**Costa Chair**

38" W x 35" D x 26" H  
Advance Price: \$ 948.00  
Standard Price: \$ 1,232.50



**Costa Cocktail Table**

41" W x 26" D x 15" H  
Advance Price: \$ 516.00  
Standard Price: \$ 670.50

# OUTDOOR COLLECTIONS

## EVOKE



**Evoke Sofa**

81" W x 35" D x 27" H

Advance Price: \$ 1,544.50

Standard Price: \$ 2,008.00



**Evoke Chair**

33" W x 35" D x 27" H

Advance Price: \$ 828.00

Standard Price: \$ 1,076.00



**Evoke Cocktail Table**

48" W x 24" D x 18" H

Advance Price: \$ 526.50

Standard Price: \$ 684.50



**Evoke End Table**

24" W x 28" D x 25" H

Advance Price: \$ 468.50

Standard Price: \$ 609.00



**Evoke Cube Ottoman**

18" Square x 18" H

Advance Price: \$ 333.50

Standard Price: \$ 433.50

## VERONA



**Verona Sofa**

74" W x 38" D x 25" H

Advance Price: \$ 1,465.00

Standard Price: \$ 1,904.50



**Verona Chair**

28" W x 38" D x 25" H

Advance Price: \$ 575.50

Standard Price: \$ 985.00



**Verona Ottoman**

26" W x 21" D x 18" H

Advance Price: \$ 439.00

Standard Price: \$ 570.50

# CHARGED COLLECTION

Client responsible for power source.



## CHARGING CHAIRS



### Patrice Tablet Chair - Charged

28" W x 31" D x 37" H (chair)

16" W x 11" D (table)

Advance Price: \$ 740.00

Standard Price: \$ 962.00

## CHARGING BENCHES



### Essentials Turning Bed - Charged

96" W x 48" D x 25" H

Advance Price: \$ 2,057.50

Standard Price: \$ 2,675.00



### Lincoln Bench - Charged

59" W x 39" D x 17" H

Advance Price: \$ 1,139.50

Standard Price: \$ 1,481.50

## CHARGING TABLES



### Aspen Cocktail Table - Charged

48" W x 24" D x 18" H

Advance Price: \$ 682.00

Standard Price: \$ 886.50



### Aspen Bar Table - Charged

72" W x 26" D x 42" H

Advance Price: \$ 1,204.50

Standard Price: \$ 1,565.50



### Command 8'

### Conference Table - Charged

96" W x 48" D x 31" H

Advance Price: \$1,621.50

Standard Price: \$ 2,108.00

# SOFAS



= Outdoor Space Approved Item



**Aubrey Sofa**

90" W x 35" D x 35" H

Advance Price: \$1,336.50  
Standard Price: \$1,737.50



**Aurora Sofa**

90" W x 33" D x 30" H

Advance Price: \$1,698.50  
Standard Price: \$2,208.00



**Blanc Sofa**

75" W x 35" D x 35" H

Advance Price: \$1,245.00  
Standard Price: \$1,618.50



**Costa Sofa**

83" W x 36" D x 27" H

Advance Price: \$1,291.00  
Standard Price: \$1,678.00



**Cromwell Sofa**

78" W x 32" D x 29" H

Advance Price: \$1,686.50  
Standard Price: \$2,192.00



**Evoke Sofa**

81" W x 35" D x 27" H

Advance Price: \$1,544.50  
Standard Price: \$2,008.00



**Grammercy Sofa**

82" W x 36" D x 36" H

Advance Price: \$1,137.00  
Standard Price: \$1,478.00



**Jade Sofa**

82" W x 36" D x 34" H

Advance Price: \$1,323.00  
Standard Price: \$1,720.00



**Jasper Sofa**

64" W x 24" D x 33" H

Advance Price: \$1,146.50  
Standard Price: \$1,490.00



**Latitude Sofa**

91" W x 42" D x 33" H

Advance Price: \$1,562.00  
Standard Price: \$2,031.00



**Mango Sofa**

95" W x 38" D x 34" H

Advance Price: \$1,438.00  
Standard Price: \$1,869.50



**Metro Sofa**

85" W x 35" D x 35" H

Advance Price: \$1,022.00  
Standard Price: \$1,329.00



**Monaco Sofa**

84" W x 35" D x 34" H

Advance Price: \$1,536.50  
Standard Price: \$1,997.50



**Niko Sofa**

81" W x 30" D x 38" H

Advance Price: \$1,264.00  
Standard Price: \$1,643.00



**Oliver Sofa**

90" W x 34" D x 34" H

Advance Price: \$1,436.50  
Standard Price: \$1,867.50



**Penelope Sofa**

96" W x 36" D x 36" H

Advance Price: \$1,698.50  
Standard Price: \$2,208.00



## SOFAS



**Verona Sofa**  
74" W x 38" D x 25" H  
Advance Price: \$ 1,465.00  
Standard Price: \$ 1,904.50



**Winston Sofa**  
93" W x 39" D x 34" H  
Advance Price: \$ 1,436.50  
Standard Price: \$ 1,867.50



**Zeppelin Sectional**  
128" W x 28" D x 31" H (2 pieces)  
Advance Price: \$ 2,573.50  
Standard Price: \$ 3,345.50

## LOVESEATS



**Blanc Loveseat**  
54" W x 35" D x 35" H  
Advance Price: \$ 1,187.00  
Standard Price: \$ 1,543.00



**Continental Curved Loveseat**  
82" W x 34" D x 31" H  
Advance Price: \$ 1,227.50  
Standard Price: \$ 1,595.50



**Continental Reverse Curved Loveseat**  
72" W x 34" D x 31" H  
Advance Price: \$ 1,187.00  
Standard Price: \$ 1,543.00



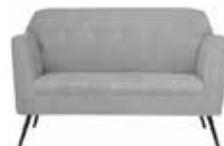
**Grammercy Loveseat**  
57" W x 36" D x 36" H  
Advance Price: \$ 991.00  
Standard Price: \$ 1,288.50



**Latitude Loveseat**  
91" W x 42" D x 33" H  
Advance Price: \$ 1,462.50  
Standard Price: \$ 1,901.00



**Metro Loveseat**  
60" W x 35" D x 35" H  
Advance Price: \$ 985.50  
Standard Price: \$ 1,281.50



**Niko Loveseat**  
58" W x 30" D x 38" H  
Advance Price: \$ 1,154.50  
Standard Price: \$ 1,501.00

## CHAIRS



**Aubrey Chair**  
37" W x 35" D x 35" H  
Advance Price: \$ 842.50  
Standard Price: \$ 1,095.00



**Aurora Chair**  
39" W x 33" D x 30" H  
Advance Price: \$ 1,075.00  
Standard Price: \$ 1,397.00



**Bianca Stage Chair - Frost**  
26" Square x 37" H  
Advance Price: \$ 564.50  
Standard Price: \$ 734.00



**Bianca Stage Chair - Onyx**  
26" Square x 37" H  
Advance Price: \$ 564.50  
Standard Price: \$ 734.00

# CHAIRS



= Outdoor Space Approved Item



**Bianca Stage Chair - Sand**

26"Square x 37"H

Advance Price: \$ 564.50

Standard Price: \$ 734.00



**Blanc Chair**

33" W x 35" D x 35" H

Advance Price: \$ 992.50

Standard Price: \$ 1,290.00



**Buckskin Stage Chair**

25" W x 26" D x 37" H

Advance Price: \$ 382.50

Standard Price: \$ 497.00



**Chamois Stage Chair**

25" W x 26" D x 37" H

Advance Price: \$ 382.50

Standard Price: \$ 497.00



**Costa Chair**

38" W x 35" D x 26" H

Advance Price: \$ 948.00

Standard Price: \$ 1,232.50



**Cromwell Chair**

32" Square x 29" H

Advance Price: \$ 1,079.00

Standard Price: \$ 1,402.50



**Evoke Chair**

33" W x 35" D x 27" H

Advance Price: \$ 828.00

Standard Price: \$ 1,076.00



**Function Armless Chair**

28" Square x 29" H

Advance Price: \$ 634.50

Standard Price: \$ 825.00



**Function Corner**

28" Square x 29" H

Advance Price: \$ 683.50

Standard Price: \$ 888.50



**Grammercy Chair**

28" W x 36" D x 36" H

Advance Price: \$ 636.00

Standard Price: \$ 827.00



**Grammercy Corner**

36" Square x 36" H

Advance Price: \$ 729.00

Standard Price: \$ 948.00



**Jade Chair**

32" W x 36" D x 34" H

Advance Price: \$ 980.50

Standard Price: \$ 1,274.50



**Jasper Chair**

30" W x 24" D x 33" H

Advance Price: \$ 741.50

Standard Price: \$ 963.50



**Latitude Chair**

42" W x 36" D x 33" H

Advance Price: \$ 1,203.00

Standard Price: \$ 1,564.00



**Mango Chair**

39" W x 34" D x 34" H

Advance Price: \$ 855.00

Standard Price: \$ 1,111.00



**Metro Chair**

35" Square x 35" H

Advance Price: \$ 768.00

Standard Price: \$ 999.00

# CHAIRS

 = Outdoor Space Approved Item



**Midnight Stage Chair**

25" W x 26" D x 37" H

Advance Price: \$ 382.50

Standard Price: \$ 497.00



**Monaco Chair**

36" W x 35" D x 34" H

Advance Price: \$ 952.00

Standard Price: \$ 1,237.50



**Monarch Chair**

28" Square x 30" H

Advance Price: \$ 436.50

Standard Price: \$ 567.00



**Niko Chair**

31" W x 30" D x 38" H

Advance Price: \$ 964.00

Standard Price: \$ 1,253.50



**Oliver Chair**

37" W x 34" D x 34" H

Advance Price: \$ 913.00

Standard Price: \$ 1,186.50



**Patrice Tablet Chair - Charged**

28" W x 31" D x 31" H (chair)

16" W x 11" D (table)

Advance Price: \$ 740.00

Standard Price: \$ 962.00

\*Client responsible for power source.



**Penelope Chair**

35" W x 36" D x 40" H

Advance Price: \$ 1,075.00

Standard Price: \$ 1,397.00



**Royce Chair - Mink**

29" W x 30" D x 33" H

Advance Price: \$ 593.00

Standard Price: \$ 770.50



**Royce Chair - Oyster**

29" W x 30" D x 33" H

Advance Price: \$ 593.00

Standard Price: \$ 770.50



**Verona Chair**

28" W x 38" D x 25" H

Advance Price: \$ 575.50

Standard Price: \$ 985.00



**Winston Chair**

47" W x 38" D x 33" H

Advance Price: \$ 828.00

Standard Price: \$ 1,076.50

# OTTOMANS & BENCHES



**Aubrey Bench Ottoman**

48" W x 24" D x 18" H

Advance Price: \$ 564.50

Standard Price: \$ 734.00



**Blanc Bench Ottoman**

48" W x 24" D x 18" H

Advance Price: \$ 597.00

Standard Price: \$ 776.00



**Continental Curved Bench**

70" W x 26" D x 19" H

Advance Price: \$ 621.00

Standard Price: \$ 807.50



**Continental Half Moon Ottoman**

33" W x 19" D x 19" H

Advance Price: \$ 528.00

Standard Price: \$ 686.50

# OTTOMANS & BENCHES



**Continental Wedge Ottoman**

30" W x 34" D x 19" H

Advance Price: \$ 529.50  
Standard Price: \$ 688.00



**Element Bench**

71" W x 16" D x 18" H

Advance Price: \$ 487.50  
Standard Price: \$ 634.00



**Encore Bench**

68" W x 15" D x 18" H

Advance Price: \$ 563.00  
Standard Price: \$ 732.00



**Grammercy Bench Ottoman**

60" W x 24" D x 17" H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



**Grammercy Square Ottoman**

40" Square x 17" H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



**Jade Bench Ottoman**

48" W x 24" D x 19" H

Advance Price: \$ 842.50  
Standard Price: \$ 1,095.50



**Lincoln Bench - Charged**

59" W x 39" D x 17" H

Advance Price: \$ 1,139.50  
Standard Price: \$ 1,481.50



**Luxe Almond Brittle Ottoman**

60" W x 30" D x 27" H

Advance Price: \$ 1,497.50  
Standard Price: \$ 1,946.50

\*Client responsible for power source.



**Luxe California Wine Ottoman**

50" Square x 20" H

Advance Price: \$ 1,527.00  
Standard Price: \$ 1,985.00



**Luxe Chartreuse Ottoman**

90" W x 20" D x 20" H

Advance Price: \$ 1,497.50  
Standard Price: \$ 1,946.50



**Luxe Victory Blue Ottoman**

80" W x 40" D x 20" H

Advance Price: \$ 2,970.00  
Standard Price: \$ 3,861.00



**Mango Ottoman**

28" W x 25" D x 19" H

Advance Price: \$ 486.00  
Standard Price: \$ 632.00



**Metro Bench Ottoman**

60" W x 24" D x 17" H

Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**Metro Square Ottoman**

40" Square x 17" H

Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**Monaco Ottoman**

48" W x 24" D x 17" H

Advance Price: \$ 555.00  
Standard Price: \$ 721.50



**Penelope Ottoman**

24" Round x 15" H

Advance Price: \$ 486.00  
Standard Price: \$ 632.00

# OTTOMANS & BENCHES



= Outdoor Space Approved Item



**Verona Ottoman**

26" W x 21" D x 18" H

Advance Price: \$ 439.00

Standard Price: \$ 570.50



**Winston Bench Ottoman**

48" W x 24" D x 15" H

Advance Price: \$ 528.00

Standard Price: \$ 686.50

## CUBE OTTOMANS



**Benton Cube Ottoman - Blue**  
17" Square x 18" H

Advance Price: \$ 198.50

Standard Price: \$ 258.00



**Benton Cube Ottoman - Bronze**  
17" Square x 18" H

Advance Price: \$ 198.50

Standard Price: \$ 258.00



**Benton Cube Ottoman - Gold**  
17" Square x 18" H

Advance Price: \$ 198.50

Standard Price: \$ 258.00



**Benton Cube Ottoman - Silver**  
17" Square x 18" H

Advance Price: \$ 198.50

Standard Price: \$ 258.00



**Blanc Cube Ottoman**  
17" Square x 17" H

Advance Price: \$ 209.50

Standard Price: \$ 272.50



**Evoke Cube Ottoman**  
18" Square x 18" H

Advance Price: \$ 333.50

Standard Price: \$ 433.50



**Luxe Cube Ottoman - Hot Pink**  
20" Square x 20" H

Advance Price: \$ 663.00

Standard Price: \$ 862.00



**Luxe Cube Ottoman - Tropical**  
Splash  
20" Square x 20" H

Advance Price: \$ 663.00

Standard Price: \$ 862.00



**Metro Cube Ottoman**  
18" Square x 18" H

Advance Price: \$ 211.00

Standard Price: \$ 274.00



**Rubix Cube Ottoman - Cherry**  
17" Square x 18" H

Advance Price: \$ 204.00

Standard Price: \$ 265.50



**Rubix Cube Ottoman - Cromwell**  
17" Square x 18" H

Advance Price: \$ 204.00

Standard Price: \$ 265.50



**Rubix Cube Ottoman - Grape**  
17" Square x 18" H

Advance Price: \$ 204.00

Standard Price: \$ 265.50

# CUBE OTTOMANS



= Outdoor Space Approved Item



**Rubix Cube Ottoman - Lemon**

17"Square x 18" H

Advance Price: \$ 204.00  
Standard Price: \$ 265.50



**Rubix Cube Ottoman - Lime**

17"Square x 18" H

Advance Price: \$ 204.00  
Standard Price: \$ 265.50



**Rubix Cube Ottoman - Mango**

17"Square x 18" H

Advance Price: \$ 204.00  
Standard Price: \$ 265.50

# BANQUETTES & TURNING BEDS



**Essentials Banquette Flat Top**

60"Round x 19" H (2 pieces)  
Advance Price: \$ 1,137.00  
Standard Price: \$ 1,478.00



**Essentials Banquette High Top**

60"Round x 48" H (2 pieces)  
Advance Price: \$ 1,544.50  
Standard Price: \$ 2,008.00



**Essentials Turning Bed High Top**

96" W x 48" D x 34" H (2 pieces)  
Advance Price: \$ 1,855.00  
Standard Price: \$ 2,411.50



**Essentials Turning Bed - Charged**

96" W x 48" D x 25" H (2 pieces)  
Advance Price: \$ 2,057.50  
Standard Price: \$ 2,675.00

\*Client responsible for power source.



# CAFÉ & DINING CHAIRS



**Arlo Chair - Black**

24" W x 23" D x 31" H  
Advance Price: \$ 204.00  
Standard Price: \$ 265.50



**Arlo Chair - Red**

24" W x 23" D x 31" H  
Advance Price: \$ 204.00  
Standard Price: \$ 265.50



**Arlo Chair - White**

24" W x 23" D x 31" H  
Advance Price: \$ 204.00  
Standard Price: \$ 265.50



**Caprice Chair**

25" W x 24" D x 32" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Clara Chair**

18" W x 21" D x 35" H  
Advance Price: \$ 232.50  
Standard Price: \$ 302.00



**Colin Chair**

22" W x 19" D x 33" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Elio Chair**

17" Square x 33" H  
Advance Price: \$ 211.00  
Standard Price: \$ 274.00



**Ghost Chair**

21" Square x 37" H  
Advance Price: \$ 238.00  
Standard Price: \$ 309.00

# CAFÉ & DINING CHAIRS

 = Outdoor Space Approved Item



**Leslie Chair**  
20" W x 23" D x 31" H  
Advance Price: \$ 188.00  
Standard Price: \$ 244.00



**Milo Chair - Black**  
20" W x 22" D x 33" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Milo Chair - California Wine**  
20" W x 22" D x 33" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Milo Chair - Chartreuse**  
20" W x 22" D x 33" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Milo Chair - Chocolate**  
20" W x 22" D x 33" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Milo Chair - Jade**  
20" W x 22" D x 33" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Milo Chair - Victory Blue**  
20" W x 22" D x 33" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Milo Chair - White**  
20" W x 22" D x 33" H  
Advance Price: \$ 208.00  
Standard Price: \$ 270.50



**Nexus Chair**  
19" W x 22" D x 32" H  
Advance Price: \$ 251.50  
Standard Price: \$ 326.50



**Regal Dining Chair**  
19" W x 23" D x 38" H  
Advance Price: \$ 290.50  
Standard Price: \$ 377.50



**Sonic Chair**  
20" W x 21" D x 32" H  
Advance Price: \$ 209.50  
Standard Price: \$ 272.50



**Zazu Chair**  
22" W x 23" D x 33" H  
Advance Price: \$ 250.00  
Standard Price: \$ 325.00

## STOOLS



**Arlo Stool - Black**  
21" W x 19" D x 34" H  
Advance Price: \$ 364.50  
Standard Price: \$ 474.00



**Arlo Stool - Red**  
21" W x 19" D x 34" H  
Advance Price: \$ 364.50  
Standard Price: \$ 474.00



**Arlo Stool - White**  
21" W x 19" D x 34" H  
Advance Price: \$ 364.50  
Standard Price: \$ 474.00



**Caprice Stool**  
25" W x 26" D x 44" H  
Advance Price: \$ 363.50  
Standard Price: \$ 472.50

# STOOLS



Clara Stool

17" W x 21" D x 41" H

Advance Price: \$ 351.00  
Standard Price: \$ 456.50

Colin Stool

20" W x 19" D x 46" H

Advance Price: \$ 294.50  
Standard Price: \$ 383.00

Equino Stool

15" W x 13" D x 35" H

Advance Price: \$ 364.50  
Standard Price: \$ 474.00

Euro Stool

21" W x 23" D x 43" H

Advance Price: \$ 335.00  
Standard Price: \$ 435.50

Ghost Stool

18" Square (at footbase) x 30" H

Advance Price: \$ 294.50  
Standard Price: \$ 383.00

Marcus Stool

17" Square (at footbase) x 29" H

Advance Price: \$ 266.00  
Standard Price: \$ 346.00

Milo Stool - Black

20" W x 21" D x 41" H

Advance Price: \$ 331.00  
Standard Price: \$ 430.00

Milo Stool - California Wine

20" W x 21" D x 41" H

Advance Price: \$ 331.00  
Standard Price: \$ 430.00

Milo Stool - Chartreuse

20" W x 21" D x 41" H

Advance Price: \$ 331.00  
Standard Price: \$ 430.00

Milo Stool - Chocolate

20" W x 21" D x 41" H

Advance Price: \$ 331.00  
Standard Price: \$ 430.00

Milo Stool - Jade

20" W x 21" D x 41" H

Advance Price: \$ 331.00  
Standard Price: \$ 430.00

Milo Stool - Victory Blue

20" W x 21" D x 41" H

Advance Price: \$ 331.00  
Standard Price: \$ 430.00

Milo Stool - White

20" W x 21" D x 41" H

Advance Price: \$ 331.00  
Standard Price: \$ 430.00

Nexus Stool

19" W x 20" D x 44" H

Advance Price: \$ 304.00  
Standard Price: \$ 395.00

Regal Stool

19" W x 24" D x 45" H

Advance Price: \$ 364.50  
Standard Price: \$ 474.00

Sonic Stool

22" W x 23" D x 42" H

Advance Price: \$ 294.50  
Standard Price: \$ 383.00

# TABLES

## BAR TABLES



**24" Square Bar Table with Black Base - Cosmo**  
24"Square x 42"H  
Advance Price: \$ 389.00  
Standard Price: \$ 505.50



**24" Square Bar Table with Chrome Base - Cosmo**  
24"Square x 42"H  
Advance Price: \$ 389.00  
Standard Price: \$ 505.50



**24" Square Bar Table with Tulip Base - Cosmo**  
24"Square x 42"H  
Advance Price: \$ 450.00  
Standard Price: \$ 584.50



**24" Square Bar Table with Black Base - Emerald Tide**  
24"Square x 42"H  
Advance Price: \$ 389.00  
Standard Price: \$ 505.50



**24" Square Bar Table with Chrome Base - Emerald Tide**  
24"Square x 42"H  
Advance Price: \$ 389.00  
Standard Price: \$ 505.50



**24" Square Bar Table with Tulip Base - Emerald Tide**  
24"Square x 42"H  
Advance Price: \$ 450.00  
Standard Price: \$ 584.50



**24" Square Bar Table with Black Base - Icebreaker**  
24"Square x 42"H  
Advance Price: \$ 389.00  
Standard Price: \$ 505.50



**24" Square Bar Table with Chrome Base - Icebreaker**  
24"Square x 42"H  
Advance Price: \$ 389.00  
Standard Price: \$ 505.50



**24" Square Bar Table with Tulip Base - Icebreaker**  
24"Square x 42"H  
Advance Price: \$ 450.00  
Standard Price: \$ 584.50



**24" Square Bar Table with Black Base - Sirona**  
24"Square x 42"H  
Advance Price: \$ 389.00  
Standard Price: \$ 505.50



**24" Square Bar Table with Chrome Base - Sirona**  
24"Square x 42"H  
Advance Price: \$ 389.00  
Standard Price: \$ 505.50



**24" Square Bar Table with Tulip Base - Sirona**  
24"Square x 42"H  
Advance Price: \$ 450.00  
Standard Price: \$ 584.50



**24" Square Bar Table with Black Base - White**  
24"Square x 42"H  
Advance Price: \$ 370.00  
Standard Price: \$ 481.00



**24" Square Bar Table with Chrome Base - White**  
24"Square x 42"H  
Advance Price: \$ 370.00  
Standard Price: \$ 481.00



**24" Square Bar Table with Tulip Base - White**  
24"Square x 42"H  
Advance Price: \$ 429.50  
Standard Price: \$ 558.50



**30" Round Bar Table with Black Base - Black**  
30"Round x 42"H  
Advance Price: \$ 370.00  
Standard Price: \$ 481.00

# TABLES

## BAR TABLES



**30" Round Bar Table with Chrome Base - Black**  
30"Round x 42"H  
Advance Price: \$ 370.00  
Standard Price: \$ 481.00



**30" Round Bar Table with Tulip Base - Black**  
30"Round x 42"H  
Advance Price: \$ 429.50  
Standard Price: \$ 558.50



**30" Round Bar Table with Black Base - Maple**  
30"Round x 42"H  
Advance Price: \$ 370.00  
Standard Price: \$ 481.00



**30" Round Bar Table with Chrome Base - Maple**  
30"Round x 42"H  
Advance Price: \$ 370.00  
Standard Price: \$ 481.00



**30" Round Bar Table with Tulip Base - Maple**  
30"Round x 42'H  
Advance Price: \$ 429.50  
Standard Price: \$ 558.50



**30" Round Bar Table with Black Base - White**  
30"Round x 42'H  
Advance Price: \$ 370.00  
Standard Price: \$ 481.00



**30" Round Bar Table with Chrome Base - White**  
30"Round x 42'H  
Advance Price: \$ 370.00  
Standard Price: \$ 481.00



**30" Round Bar Table with Tulip Base - White**  
30"Round x 42'H  
Advance Price: \$ 429.50  
Standard Price: \$ 558.50



**32" Round Bar Table with Black Base - Cement**  
32"Round x 42'H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**32" Round Bar Table with Chrome Base - Cement**  
32"Round x 42'H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**32" Round Bar Table with Tulip Base - Cement**  
32"Round x 42'H  
Advance Price: \$ 587.50  
Standard Price: \$ 684.50



**32" Round Bar Table with Black Base - Smoke**  
32"Round x 42'H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**32" Round Bar Table with Chrome Base - Smoke**  
32"Round x 42'H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**32" Round Bar Table with Tulip Base - Smoke**  
32"Round x 42'H  
Advance Price: \$ 587.50  
Standard Price: \$ 684.50



**32" Round Bar Table with Black Base - Yukon Oak**  
32"Round x 42'H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**32" Round Bar Table with Chrome Base - Yukon Oak**  
32"Round x 42'H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50

# TABLES

 = Outdoor Space Approved Item

## BAR TABLES



**32" Round Bar Table  
with Tulip Base - Yukon Oak**  
32"Round x 42" H  
Advance Price: \$ 587.50  
Standard Price: \$ 684.50



**36" Round Bar Table with Black  
Base - Black**  
36"Round x 42" H  
Advance Price: \$ 381.00  
Standard Price: \$ 495.00



**36" Round Bar Table  
with Chrome Base - Black**  
36"Round x 42" H  
Advance Price: \$ 381.00  
Standard Price: \$ 495.00



**36" Round Bar Table with Black  
Base - Maple**  
36"Round x 42" H  
Advance Price: \$ 381.00  
Standard Price: \$ 495.00



**36" Round Bar Table  
with Chrome Base - Maple**  
36"Round x 42" H  
Advance Price: \$ 381.00  
Standard Price: \$ 495.00



**36" Round Bar Table with Black  
Base - White**  
36"Round x 42" H  
Advance Price: \$ 381.00  
Standard Price: \$ 495.00



**36" Round Bar Table  
with Chrome Base - White**  
36"Round x 42" H  
Advance Price: \$ 381.00  
Standard Price: \$ 495.00



**6' Rectangle Bar Table with Black  
Base**  
72" W x 24" D x 42" H  
Advance Price: \$ 576.50  
Standard Price: \$ 749.50



**6' Rectangle Bar Table with  
Chrome Base**  
72" W x 24" D x 42" H  
Advance Price: \$ 576.50  
Standard Price: \$ 749.50



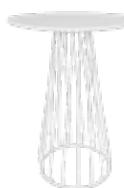
**6' Rectangle Bar Table with  
Tulip Base**  
72" W x 24" D x 42" H  
Advance Price: \$ 576.50  
Standard Price: \$ 749.50



**Arlo Bar Table - Black**  
30"Round x 41" H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**Arlo Bar Table - Red**  
30"Round x 41" H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**Arlo Bar Table - White**  
30"Round x 41" H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**Aspen Bar Table - Black**  
72" W x 26" D x 42" H  
Advance Price: \$ 1,030.50  
Standard Price: \$ 1,339.50



**Aspen Bar Table - Charged**  
72" W x 26" D x 42" H  
Advance Price: \$ 1,204.50  
Standard Price: \$ 1,565.50



**Aspen Bar Table - Maple**  
72" W x 26" D x 42" H  
Advance Price: \$ 1,030.50  
Standard Price: \$ 1,339.50



\*Client responsible for power

source.

# TABLES

## BAR TABLES



**Aspen Bar Table - White**

72" W x 26" D x 42" H

Advance Price: \$ 1,030.50

Standard Price: \$ 1,339.50



**Ava Bar Table**

32" Round x 42" H

Advance Price: \$ 711.50

Standard Price: \$ 925.00



**Fuze Bar Table**

36" Square x 42" H

Advance Price: \$ 421.50

Standard Price: \$ 548.00



**Java Bar Table**

30" Round x 42" H

Advance Price: \$ 622.50

Standard Price: \$ 809.50



**LED Acrylic Pedestal**

17" Square x 42" H

Advance Price: \$ 828.00

Standard Price: \$ 1,076.00



**Memphis Rectangle Bar Table**

66" W x 28" D x 42" H

Advance Price: \$ 1,087.00

Standard Price: \$ 1,413.00



**Memphis Square Bar Table**

38" Square x 42" H

Advance Price: \$ 895.50

Standard Price: \$ 1,164.00



**Spectrum Bar Table - Blue**

24" Square x 42" H

Advance Price: \$ 398.50

Standard Price: \$ 518.00



**Spectrum Bar Table - Green**

24" Square x 42" H

Advance Price: \$ 398.50

Standard Price: \$ 518.00



**Spectrum Bar Table - Purple**

24" Square x 42" H

Advance Price: \$ 398.50

Standard Price: \$ 518.00



**Spectrum Bar Table - Red**

24" Square x 42" H

Advance Price: \$ 398.50

Standard Price: \$ 518.00



**Spectrum Bar Table with Tulip Base - Blue**

24" Square x 42" H

Advance Price: \$ 459.00

Standard Price: \$ 597.00



**Spectrum Bar Table with Tulip Base - Green**

24" Square x 42" H

Advance Price: \$ 459.00

Standard Price: \$ 597.00



**Spectrum Bar Table with Tulip Base - Purple**

24" Square x 42" H

Advance Price: \$ 459.00

Standard Price: \$ 597.00



**Spectrum Bar Table with Tulip Base - Red**

24" Square x 42" H

Advance Price: \$ 459.00

Standard Price: \$ 597.00

# TABLES

## CAFÉ TABLES



**24" Square Café Table with Black Base - Cosmo**  
24"Square x 30"H  
Advance Price: \$ 391.50  
Standard Price: \$ 509.00



**24" Square Café Table with Chrome Base - Cosmo**  
24"Square x 30"H  
Advance Price: \$ 391.50  
Standard Price: \$ 509.00



**24" Square Café Table with Black Base - Emerald Tide**  
24"Square x 30"H  
Advance Price: \$ 391.50  
Standard Price: \$ 509.00



**24" Square Café Table with Chrome Base - Emerald Tide**  
24"Square x 30"H  
Advance Price: \$ 391.50  
Standard Price: \$ 509.00



**24" Square Café Table with Black Base - Icebreaker**  
24"Square x 30"H  
Advance Price: \$ 391.50  
Standard Price: \$ 509.00



**24" Square Café Table with Chrome Base - Icebreaker**  
24"Square x 30"H  
Advance Price: \$ 391.50  
Standard Price: \$ 509.00



**24" Square Café Table with Black Base - Sirona**  
24"Square x 30"H  
Advance Price: \$ 391.50  
Standard Price: \$ 509.00



**24" Square Café Table with Chrome Base - Sirona**  
24"Square x 30"H  
Advance Price: \$ 391.50  
Standard Price: \$ 509.00



**24" Square Café Table with Black Base - White**  
24"Square x 30"H  
Advance Price: \$ 371.50  
Standard Price: \$ 483.00



**24" Square Café Table with Chrome Base - White**  
24"Square x 30"H  
Advance Price: \$ 371.50  
Standard Price: \$ 483.00



**30" Round Café Table with Black Base - Black**  
30"Round x 30"H  
Advance Price: \$ 371.50  
Standard Price: \$ 483.00



**30" Round Café Table with Chrome Base - Black**  
30"Round x 30"H  
Advance Price: \$ 371.50  
Standard Price: \$ 483.00



**30" Round Café Table with Black Base - Maple**  
30"Round x 30"H  
Advance Price: \$ 371.50  
Standard Price: \$ 483.00



**30" Round Café Table with Chrome Base - Maple**  
30"Round x 30"H  
Advance Price: \$ 371.50  
Standard Price: \$ 483.00



**30" Round Café Table with Black Base - White**  
30"Round x 30"H  
Advance Price: \$ 371.50  
Standard Price: \$ 483.00



**30" Round Café Table with Chrome Base - White**  
30"Round x 30"H  
Advance Price: \$ 371.50  
Standard Price: \$ 483.00

# TABLES



= Outdoor Space Approved Item

## CAFÉ TABLES



32" Round Café Table  
with Black Base - Cement

32"Round x 30"H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



32" Round Café Table  
with Chrome Base - Cement

32"Round x 30"H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



32" Round Café Table  
with Black Base - Smoke

32"Round x 30"H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



32" Round Café Table  
with Chrome Base - Smoke

32"Round x 30"H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



32" Round Café Table  
with Black Base - Yukon Oak

32"Round x 30"H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



32" Round Café Table  
with Chrome Base - Yukon Oak

32"Round x 30"H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



36" Round Café Table with Black  
Base - Black

36"Round x 30"H

Advance Price: \$ 383.50  
Standard Price: \$ 498.50



36" Round Café Table  
with Chrome Base - Black

36"Round x 30"H

Advance Price: \$ 383.50  
Standard Price: \$ 498.50



36" Round Café Table with Black  
Base - Maple

36"Round x 30"H

Advance Price: \$ 383.50  
Standard Price: \$ 498.50



36" Round Café Table  
with Chrome Base - Maple

36"Round x 30"H

Advance Price: \$ 383.50  
Standard Price: \$ 498.50



36" Round Café Table with Black  
Base - White

36"Round x 30"H

Advance Price: \$ 383.50  
Standard Price: \$ 498.50



36" Round Café Table  
with Chrome Base - White

36"Round x 30"H

Advance Price: \$ 383.50  
Standard Price: \$ 498.50



6' Rectangle Café Table with Black  
Base

72"W x 24"D x 30"H

Advance Price: \$ 574.00  
Standard Price: \$ 746.00



6' Rectangle Café Table with  
Chrome Base

72"W x 24"D x 30"H

Advance Price: \$ 574.00  
Standard Price: \$ 746.00



Arlo Café Table - Black

30"Round x 30"H

Advance Price: \$ 526.50  
Standard Price: \$ 684.50



Arlo Café Table - Red

30"Round x 30"H

Advance Price: \$ 526.50  
Standard Price: \$ 684.50





# TABLES

## CAFÉ TABLES



**Arlo Café Table - White**  
30"Round x 30"H  
Advance Price: \$ 526.50  
Standard Price: \$ 684.50



**Fuze Café Table**  
36"Square x 30"H  
Advance Price: \$ 418.50  
Standard Price: \$ 544.50



**Spectrum Café Table - Blue**  
24"Square x 30"H  
Advance Price: \$ 401.00  
Standard Price: \$ 521.50



**Spectrum Café Table - Green**  
24"Square x 30"H  
Advance Price: \$ 401.00  
Standard Price: \$ 521.50



**Spectrum Café Table - Purple**  
24"Square x 30"H  
Advance Price: \$ 401.00  
Standard Price: \$ 521.50



**Spectrum Café Table - Red**  
24"Square x 30"H  
Advance Price: \$ 401.00  
Standard Price: \$ 521.50

## DINING TABLES



**Aspen Dining Table**  
72"W x 30"D x 30"H  
Advance Price: \$ 884.50  
Standard Price: \$ 1,150.00



**Brio Dining Table**  
96"W x 48"D x 30"H  
Advance Price: \$ 1,185.50  
Standard Price: \$ 1,541.00



**Brooklyn Rectangle Dining Table**  
60"W x 36"D x 30"H  
Advance Price: \$ 759.00  
Standard Price: \$ 986.50



**Brooklyn Round Dining Table**  
42"Round x 30"H  
Advance Price: \$ 595.50  
Standard Price: \$ 774.00



**Element Dining Table**  
79"W x 39"D x 30"H  
Advance Price: \$ 904.50  
Standard Price: \$ 1,176.00



**Encore Dining Table**  
80"W x 40"D x 30"H  
Advance Price: \$ 1,041.00  
Standard Price: \$ 1,353.50



**Java Dining Table**  
42"Round x 30"H  
Advance Price: \$ 634.50  
Standard Price: \$ 825.00



**Madera Dining Table**  
92"W x 39"D x 30"H  
Advance Price: \$ 1,336.50  
Standard Price: \$ 1,737.50

# TABLES



= Outdoor Space Approved Item

## DINING TABLES



### Tahoe Dining Table

96" W x 48" D x 30" H

Advance Price: \$ 1,338.00

Standard Price: \$ 1,739.50

## COCKTAIL TABLES



### Aria Cocktail Table - Blue

44" W x 20" D x 18" H

Advance Price: \$ 391.50

Standard Price: \$ 509.00



### Aria Cocktail Table - Charcoal

44" W x 20" D x 18" H

Advance Price: \$ 391.50

Standard Price: \$ 509.00



### Aria Cocktail Table - Green

44" W x 20" D x 18" H

Advance Price: \$ 391.50

Standard Price: \$ 509.00



### Aria Cocktail Table - Purple

44" W x 20" D x 18" H

Advance Price: \$ 391.50

Standard Price: \$ 509.00



### Aria Cocktail Table - Red

44" W x 20" D x 18" H

Advance Price: \$ 391.50

Standard Price: \$ 509.00



### Aria Cocktail Table - White

44" W x 20" D x 18" H

Advance Price: \$ 391.50

Standard Price: \$ 509.00



### Aspen Cocktail Table - Charged

48" W x 24" D x 18" H

Advance Price: \$ 682.00

Standard Price: \$ 886.50



### Ava Cocktail Table

40" Round x 16" H

Advance Price: \$ 528.00

Standard Price: \$ 686.50

\*Client responsible for power source.



### Brooklyn Rectangle Cocktail Table

42" W x 24" D x 16" H

Advance Price: \$ 382.50

Standard Price: \$ 497.00



### Brooklyn Round Cocktail Table

30" Round x 16" H

Advance Price: \$ 382.50

Standard Price: \$ 497.00



### Costa Cocktail Table

41" W x 26" D x 15" H

Advance Price: \$ 516.00

Standard Price: \$ 670.50



### Cube Cocktail Table

24" Square x 16" H

Advance Price: \$ 374.00

Standard Price: \$ 486.50



# TABLES

## COCKTAIL TABLES



**Evoke Cocktail Table**  
48" W x 24" D x 18" H

Advance Price: \$ 528.50  
Standard Price: \$ 684.50



**Fuze Cocktail Table**  
40" Square x 16" H

Advance Price: \$ 451.00  
Standard Price: \$ 586.50



**Greystone Cocktail Table**  
50" W x 30" D x 17" H

Advance Price: \$ 451.00  
Standard Price: \$ 586.50



**London Cocktail Table**  
40" Square x 16" H

Advance Price: \$ 452.00  
Standard Price: \$ 588.00



**Novel Cocktail Table**  
46" W x 15" D x 16" H

Advance Price: \$ 528.00  
Standard Price: \$ 686.50



**Pentagram Cocktail Table**  
40" Round x 14" H

Advance Price: \$ 451.00  
Standard Price: \$ 586.50



**Quasar Cocktail Table**  
40" Round x 17" H

Advance Price: \$ 451.00  
Standard Price: \$ 586.50



**Shoreline Cocktail Table**  
42" W x 24" D x 18" H

Advance Price: \$ 497.00  
Standard Price: \$ 646.00

## CONSOLE TABLES



**Aria Console Table - Charcoal**  
44" W x 20" D x 30" H

Advance Price: \$ 410.50  
Standard Price: \$ 534.00



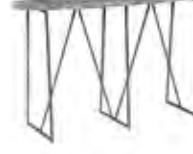
**Aria Console Table - White**  
44" W x 20" D x 30" H

Advance Price: \$ 410.50  
Standard Price: \$ 534.00



**Fuze Console Table**  
60" W x 16" D x 34" H

Advance Price: \$ 487.50  
Standard Price: \$ 634.00



**Greystone Console Table**  
50" W x 16" D x 29" H

Advance Price: \$ 487.50  
Standard Price: \$ 634.00



**London Console Table**  
60" W x 16" D x 34" H

Advance Price: \$ 487.50  
Standard Price: \$ 634.00

# TABLES



= Outdoor Space Approved Item

## END TABLES



**Aria End Table - Blue**  
24" W x 20" D x 22" H  
Advance Price: \$373.00  
Standard Price: \$ 484.50



**Aria End Table - Charcoal**  
24" W x 20" D x 22" H  
Advance Price: \$373.00  
Standard Price: \$ 484.50



**Aria End Table - Green**  
24" W x 20" D x 22" H  
Advance Price: \$373.00  
Standard Price: \$ 484.50



**Aria End Table - Purple**  
24" W x 20" D x 22" H  
Advance Price: \$373.00  
Standard Price: \$ 484.50



**Aria End Table - Red**  
24" W x 20" D x 22" H  
Advance Price: \$373.00  
Standard Price: \$ 484.50



**Aria End Table - White**  
24" W x 20" D x 22" H  
Advance Price: \$373.00  
Standard Price: \$ 484.50



**Ava End Table**  
22" Round x 24" H  
Advance Price: \$466.00  
Standard Price: \$ 605.50



**Azaria Accent Table**  
16" Round x 18" H  
Advance Price: \$413.50  
Standard Price: \$ 537.50



**Brooklyn Round End Table**  
20" Round x 20" H  
Advance Price: \$342.00  
Standard Price: \$ 444.50



**Brooklyn Square End Table**  
22" Square x 20" H  
Advance Price: \$342.00  
Standard Price: \$ 444.50



**Cube End Table**  
24" Square x 21" H  
Advance Price: \$383.50  
Standard Price: \$ 498.50



**Eden Accent Table - Large**  
14" Square x 28" H  
Advance Price: \$324.00  
Standard Price: \$ 421.50



**Eden Accent Table - Small**  
14" Square x 18" H  
Advance Price: \$ 294.50  
Standard Price: \$ 383.00



**Evoke End Table**  
24" W x 28" D x 25" H  
Advance Price: \$ 468.50  
Standard Price: \$ 609.00



**Fuze Pedestal**  
16" Square x 44" H  
Advance Price: \$ 421.50  
Standard Price: \$ 548.00



**Fuze End Table**  
24" Square x 23" H  
Advance Price: \$ 400.50  
Standard Price: \$ 519.50

# TABLES



= Outdoor Space Approved Item

## END TABLES



**Gemma Accent Table - Blue Agate**  
14"Round x 20" H

Advance Price: \$ 413.50  
Standard Price: \$ 537.50



**Gemma Accent Table - Citrine**  
14"Round x 20" H

Advance Price: \$ 413.50  
Standard Price: \$ 537.50



**Gemma Accent Table - Moonstone**  
14"Round x 20" H

Advance Price: \$ 413.50  
Standard Price: \$ 537.50



**Gemma Accent Table - Obsidian**  
14"Round x 20" H

Advance Price: \$ 413.50  
Standard Price: \$ 537.50



**Greystone End Table**  
22"Square x 23" H

Advance Price: \$ 402.50  
Standard Price: \$ 523.00



**Hylton Tablet Table**  
18" W x 12" D x 28" H

Advance Price: \$ 335.00  
Standard Price: \$ 435.50



**Java Accent Table**  
20"Round x 24" H

Advance Price: \$ 344.50  
Standard Price: \$ 448.00



**London Pedestal**  
16"Square x 44" H

Advance Price: \$ 418.50  
Standard Price: \$ 544.50



**London End Table**  
24"Square x 23" H

Advance Price: \$ 401.00  
Standard Price: \$ 521.50



**Mon End Table**  
18"Round x 24" H

Advance Price: \$ 266.00  
Standard Price: \$ 346.00



**Novel End Table**  
15"Square x 16" H

Advance Price: \$ 467.50  
Standard Price: \$ 607.50



**Orbit End Table**  
16"Round x 19" H

Advance Price: \$ 324.00  
Standard Price: \$ 421.50



**Oro Mirrored Cube**  
18"Square x 18" H

Advance Price: \$ 248.50  
Standard Price: \$ 323.00



**Oyster Accent Table**  
16"Round x 18" H

Advance Price: \$ 413.50  
Standard Price: \$ 537.50



**Pentagram End Table**  
20"Round x 21" H

Advance Price: \$ 402.50  
Standard Price: \$ 523.00



**Porto Accent Table**  
16"Round x 18" H

Advance Price: \$ 413.50  
Standard Price: \$ 537.50

# TABLES

## END TABLES



**Quasar End Table**

22"Round x 20"H

Advance Price: \$ 402.50  
Standard Price: \$ 523.00



**Reagan Accent Table**

22"Round x 23"H

Advance Price: \$ 343.00  
Standard Price: \$ 446.00



**Shoreline End Table**

20"Square x 22"H

Advance Price: \$ 437.50  
Standard Price: \$ 567.00



**Sirona Accent Table**

18"W x 12"D x 28"H

Advance Price: \$ 335.00  
Standard Price: \$ 435.50

## LIGHTED

*All items are available in variety of colors through wireless LEDs powered by a wireless remote control.*



**VIP ADA Bar**

60"W x 44"D x 34"H

Advance Price: \$ 1,482.50  
Standard Price: \$ 1,927.00



**VIP Glow Bar 4'**

48"W x 24"D x 42"H (bar)  
13"D x 18"H (shelf)

Advance Price: \$ 1,138.50  
Standard Price: \$ 1,479.50



**VIP Glow Bar 6'**

72"W x 24"D x 42"H (bar)  
13"D x 18"H (shelf)

Advance Price: \$ 1,351.50  
Standard Price: \$ 1,757.00



**VIP Glow Bar 8'**

96"W x 24"D x 42"H (bar)  
13"D x 18"H (shelf)

Advance Price: \$ 1,543.50  
Standard Price: \$ 2,006.00



**VIP Glow Bar Corner**

24"Square x 42"H

Advance Price: \$ 634.50  
Standard Price: \$ 825.00



**VIP Glow Bar Curve**

86"W x 24"D x 42"H

Advance Price: \$ 1,759.50  
Standard Price: \$ 2,287.00

# BARS & BAR BACKS

## BAR S



**Agile Bar**  
48" W x 16" D x 42" H  
Advance Price: \$ 988.50  
Standard Price: \$ 1,285.00



**Elara Bar**  
72" W x 25" D x 44" H  
Advance Price: \$ 1,351.50  
Standard Price: \$ 1,757.00



**Meridian Bar - Harlequin Silver**  
88" W x 24" D x 42" H  
Advance Price: \$ 1,759.50  
Standard Price: \$ 2,887.00



**Meridian Bar - Wave White**  
88" W x 24" D x 42" H  
Advance Price: \$ 1,759.50  
Standard Price: \$ 2,887.00

\*Includes built-in wireless LED lighting.



**Noir Bar - Bubble Black**  
72" W x 24" D x 43" H  
Advance Price: \$ 1,759.50  
Standard Price: \$ 2,887.00



**Noir Bar - Gatsby Gold**  
72" W x 24" D x 43" H  
Advance Price: \$ 1,759.50  
Standard Price: \$ 2,887.00



**Razor Bar**  
72" W x 25" D x 44" H  
Advance Price: \$ 1,351.50  
Standard Price: \$ 1,757.00



**Umber Bar 6'**  
72" W x 24" D x 42" H  
Advance Price: \$ 1,351.50  
Standard Price: \$ 1,757.00

\*Includes built-in wireless LED lighting.

\*Includes built-in wireless LED lighting.



**VIP ADA Bar**  
60" W x 44" D x 34" H  
Advance Price: \$ 1,482.50  
Standard Price: \$ 1,927.00



**VIP Glow Bar 4'**  
48" W x 24" D x 42" H (bar)  
13" D x 18" H (shelf)  
Advance Price: \$ 1,138.50  
Standard Price: \$ 1,479.50



**VIP Glow Bar 6'**  
72" W x 24" D x 42" H (bar)  
13" D x 18" H (shelf)  
Advance Price: \$ 1,351.50  
Standard Price: \$ 1,757.00



**VIP Glow Bar 8'**  
96" W x 24" D x 42" H (bar)  
13" D x 18" H (shelf)  
Advance Price: \$ 1,543.50  
Standard Price: \$ 2,006.00



**VIP Glow Bar Corner**  
24" Square x 42" H  
Advance Price: \$ 634.50  
Standard Price: \$ 825.00



**VIP Glow Bar Curve**  
86" W x 24" D x 42" H  
Advance Price: \$ 1,759.50  
Standard Price: \$ 2,287.00

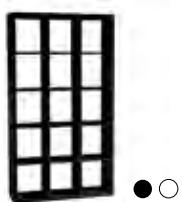
# BARS & BAR BACKS

## BAR BACKS



**Blox Bar Back**

30" W x 16" D x 86" H  
Advance Price: \$ 779.00  
Standard Price: \$ 1,013.00



**Piazza Bar Back**

44" W x 12" D x 79" H  
13" W x 14" H  
(Shelf)  
Advance Price: \$ 869.50  
Standard Price: \$ 1,130.50

## ACCENTS

### ROMI ACCENT PILLOWS



**Bone**

18" Round  
Advance Price: \$ 74.50  
Standard Price: \$ 97.00



**Cement**

18" Round  
Advance Price: \$ 74.50  
Standard Price: \$ 97.00



**Midnight**

18" Round  
Advance Price: \$ 74.50  
Standard Price: \$ 97.00



**Raisin**

18" Round  
Advance Price: \$ 74.50  
Standard Price: \$ 97.00



**Rose Dust**  
18" Round

Advance Price: \$ 74.50  
Standard Price: \$ 97.00

### TEXTURED ACCENT PILLOWS



**Celina Pillow**  
18" Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



**Kirby Pillow**  
18" Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



**Onyx**  
18" Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



**Platinum**  
18" Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00

# ACCENTS

## TEXTURED ACCENT PILLOWS



Sapphire  
18"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Topaz  
18"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00

## BENTON ACCENT PILLOWS



Benton Pillow - Blue  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Benton Pillow - Bronze  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Benton Pillow - Gold  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Benton Pillow - Silver  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00

## LUXE ACCENT PILLOWS



Luxe Pillow - Chartreuse  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Luxe Pillow - Cherry  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Luxe Pillow - Cromwell  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Luxe Pillow - Grape  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Luxe Pillow - Hot Pink  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Luxe Pillow - Mango  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00



Luxe Pillow - Tropical Splash  
17"Square

Advance Price: \$ 69.00  
Standard Price: \$ 90.00

# ACCENTS



= Outdoor Space Approved Item

## RUGS



Baron Rug  
8' x 10'

Advance Price: \$ 822.50  
Standard Price: \$ 1,069.00



Frontier Rug  
8' x 10'

Advance Price: \$ 822.50  
Standard Price: \$ 1,069.00



Garbo Rug  
8' x 10'

Advance Price: \$ 822.50  
Standard Price: \$ 1,069.00



Grass Rug  
5' x 8'

Advance Price: \$ 729.00  
Standard Price: \$ 948.00



Hacienda Rug  
8' x 10'

Advance Price: \$ 822.50  
Standard Price: \$ 1,069.00



Heartbreaker Rug  
8' x 10'

Advance Price: \$ 822.50  
Standard Price: \$ 1,069.00



Hendrix Rug  
8' x 10'

Advance Price: \$ 822.50  
Standard Price: \$ 1,069.00



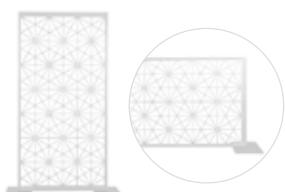
Pearl Rug  
5' x 7'6"

Advance Price: \$ 729.00  
Standard Price: \$ 948.00



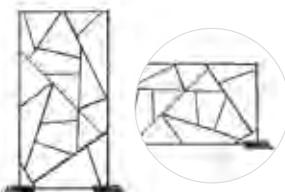
	Advance Price	Standard Price
20'L x 5'W	\$526.50	\$684.50
35'L x 5'W	\$636.00	\$827.00
50'L x 5'W	\$729.00	\$948.00
<b>Stanchions</b>	<b>Advance Price</b>	<b>Standard Price</b>
41'H	\$117.50	\$153.00
<b>Ropes</b>	<b>Advance Price</b>	<b>Standard Price</b>
6'L	\$59.50	\$72.50

## DIVIDER WALLS



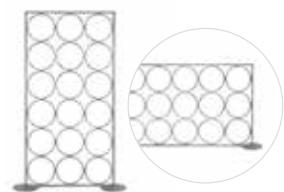
Blaze Divider Wall  
8'H x 1'D x 4'W or  
4'H x 1'D x 8'W

Advance Price: \$ 931.50  
Standard Price: \$ 1,211.00



Corbin Divider Wall  
8'H x 1'D x 4'W or  
4'H x 1'D x 8'W

Advance Price: \$ 931.50  
Standard Price: \$ 1,211.00



Vortex Divider Wall  
8'H x 1'D x 4'W or  
4'H x 1'D x 8'W

Advance Price: \$ 776.50  
Standard Price: \$ 1,009.50



3' Box Hedge  
72"W x 12"D x 36"H

Advance Price: \$ 1,184.00  
Standard Price: \$ 1,539.50

# ACCENTS

## DIVIDER WALLS



**7' Box Hedge**  
39" W x 12" D x 84" H  
Advance Price: \$ 1,369.00  
Standard Price: \$ 1,780.00



**36" Bar Panel**  
36" W x 32" H  
Advance Price: \$ 369.00  
Standard Price: \$ 479.50



**48" Bar Panel**  
48" W x 32" H  
Advance Price: \$ 369.00  
Standard Price: \$ 479.50



**Clear Divider Panel**  
48" W x 76" H  
Advance Price: \$ 1,201.50  
Standard Price: \$ 1,562.00

## PONY WALLS



**Blaze Pony Wall - Fired Steel Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,866.00  
Standard Price: \$ 2,425.50



**Blaze Pony Wall - Pasadena Oak Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,866.00  
Standard Price: \$ 2,425.50



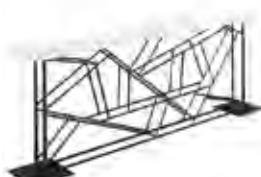
**Blaze Pony Wall - White Barn Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,866.00  
Standard Price: \$ 2,425.50



**Corbin Pony Wall - Fired Steel Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,866.00  
Standard Price: \$ 2,425.50



**Corbin Pony Wall - Pasadena Oak Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,866.00  
Standard Price: \$ 2,425.50



**Corbin Pony Wall - White Barn Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,866.00  
Standard Price: \$ 2,425.50



**Vortex Pony Wall - Fired Steel Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,551.50  
Standard Price: \$ 2,016.50



**Vortex Pony Wall - Pasadena Oak Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,551.50  
Standard Price: \$ 2,016.50



**Vortex Pony Wall - White Barn Top**  
9" W x 12" D x 4" H  
Advance Price: \$ 1,551.50  
Standard Price: \$ 2,016.50

# ACCENTS

## STANDS, RACKS, & PEDESTALS



**Alto Literature Rack**  
10.5" W x 9.5" D x 57" H (6 pockets)  
Advance Price: \$ 293.00  
Standard Price: \$ 381.00



**Argento Literature Rack**  
14.75" W x 12" D x 53.5" H (10 pockets)  
Advance Price: \$ 282.50  
Standard Price: \$ 367.00



**Nero Literature Rack**  
14.75" W x 12" D x 53.5" H (10 pockets)  
Advance Price: \$ 282.50  
Standard Price: \$ 367.00



**Display Pedestals -**

WHITE - BLACK	Advance Price:	Standard Price:
18" Square x 30" H	\$428.00	\$556.50
18" Square x 36" H	\$566.00	\$735.50
18" Square x 42" H	\$661.50	\$860.00
24" Square x 30" H	\$586.00	\$762.00
24" Square x 36" H	\$661.50	\$860.00
24" Square x 42" H	\$616.00	\$800.50



**Plexi Display Unit**  
17" Square x 68" H (base and top)  
17" Square x 20" H (top only)  
Advance Price: \$ 828.00  
Standard Price: \$ 1,076.00



**Sanitizer Stand**  
16" W x 75" H, 59" H (without  
detachable sign)  
Advance Price: \$ 464.50  
Standard Price: \$ 604.00

## PLANTS & GREENERY



**Bird of Paradise**  
56" W x 56" D x 66" H  
Advance Price: \$ 394.50  
Standard Price: \$ 512.50



**Large Leaf Fern**  
36" W x 38" D x 40" H  
Advance Price: \$ 251.50  
Standard Price: \$ 326.50



**Umbrella Tree**  
41" W x 40" D x 60" H  
Advance Price: \$ 564.50  
Standard Price: \$ 734.00

# ACCENTS

## LIGHTING



**Alder Floor Lamp**

63" H

Advance Price: \$283.00  
Standard Price: \$ 369.00



**Alder Table Lamp**

22" H

Advance Price: \$209.50  
Standard Price: \$ 272.50



**Neutrino Floor Lamp**

67" H

Advance Price: \$266.50  
Standard Price: \$ 346.00



**Silo Grey Floor Lamp**

70" H

Advance Price: \$259.50  
Standard Price: \$ 337.00



**Silo Grey Table Lamp**

25" H

Advance Price: \$190.50  
Standard Price: \$ 247.50



**Silo White Floor Lamp**

70" H

Advance Price: \$259.50  
Standard Price: \$ 337.00



**Silo White Table Lamp**

25" H

Advance Price: \$190.50  
Standard Price: \$ 247.50



**Tripod Floor Lamp**

62" H

Advance Price: \$283.00  
Standard Price: \$ 369.00



**Tripod Table Lamp**

28" H

Advance Price: \$209.50  
Standard Price: \$ 272.50



**Winslow Floor Lamp**

70" H

Advance Price: \$283.00  
Standard Price: \$ 369.00



**Winslow Table Lamp**

37" H

Advance Price: \$209.50  
Standard Price: \$ 272.50

# EXECUTIVE FURNISHINGS

## DESKS & LATERAL FILES



**2 Drawer Lateral File**  
36" W x 22" D x 29" H (Espresso)

Advance Price: \$ 540.00

Standard Price: \$ 702.00

36" W x 22" D x 29" H (Urban Walnut)

Advance Price: \$ 637.50

Standard Price: \$ 828.50



**Conference Desk**  
72" W x 36" D x 29" H (Espresso)

Advance Price: \$ 1,092.50

Standard Price: \$ 1,420.00

72" W x 36" D x 29" H (Urban Walnut)

Advance Price: \$ 1,170.50

Standard Price: \$ 1,522.00



**Jr. Executive Desk**  
60" W x 30" D x 29" H (Espresso)

Advance Price: \$ 907.50

Standard Price: \$ 1,179.50

60" W x 30" D x 29" H (Urban Walnut)

Advance Price: \$ 1,050.50

Standard Price: \$ 1,365.50

## CONFERENCE TABLES



**42" Round Conference Table**  
42" Round x 29" H (Espresso)

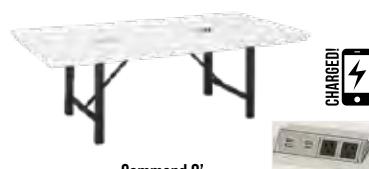
Advance Price: \$ 518.50

Standard Price: \$ 674.00

42" Round x 29" H (Urban Walnut)

Advance Price: \$ 560.50

Standard Price: \$ 728.50



**Command 8' Conference Table - Charged**  
96" W x 48" D x 31" H

Advance Price: \$ 1,621.50

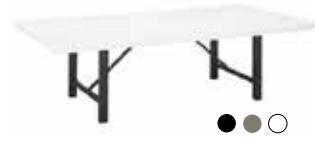
Standard Price: \$ 2,108.00



**Command 6' Conference Table**  
72" W x 36" D x 31" H

Advance Price: \$ 925.00

Standard Price: \$ 1,202.50



**Command 8' Conference Table**  
96" W x 48" D x 31" H

Advance Price: \$ 994.50

Standard Price: \$ 1,292.00



**Command 10' Conference Table**  
120" W x 48" D x 31" H

Advance Price: \$ 1,138.50

Standard Price: \$ 1,479.50

# EXECUTIVE FURNISHINGS

## MISCELLANEOUS OFFICE ITEMS



**14 Cubic Ft. Refrigerator**

20" W x 30" D x 60" H

Advance Price: \$ 1,022.00  
Standard Price: \$ 1,329.00



**2 Drawer Lateral File**

36" W x 18" D x 27" H

Advance Price: \$ 344.50  
Standard Price: \$ 448.00



**2 Drawer Vertical File**

15" W x 25" D x 29" H (letter)

Advance Price: \$ 256.50  
Standard Price: \$ 333.50

18" W x 25" D x 29" H (legal)

Advance Price: \$ 233.50  
Standard Price: \$ 433.50



**4 Cubic Ft. Refrigerator**

21" W x 22" D x 32" H

Advance Price: \$ 529.50  
Standard Price: \$ 688.00



**4 Drawer Lateral File**

36" W x 18" D x 54" H

Advance Price: \$ 420.00  
Standard Price: \$ 546.00



**4 Drawer Vertical File**  
15" W x 25" D x 52" H (letter)

Advance Price: \$ 344.50 Standard Price: \$ 448.00

8" W x 25" D x 52" H (legal)

Advance Price: \$ 382.50  
Standard Price: \$ 497.00



**6' Rectangular  
Folding Table**

72" W x 30" D x 29" H

Advance Price: \$ 180.00  
Standard Price: \$ 233.50



**8' Rectangular  
Folding Table**

96" W x 30" D x 29" H

Advance Price: \$ 217.50  
Standard Price: \$ 283.00



**Locking Pedestal**

24" Square x 42" H

Advance Price: \$ 761.50  
Standard Price: \$ 990.00



**Screen Flex Partition**

24" W x 6' H

Advance Price: \$ 1,642.00  
Standard Price: \$ 2,134.50



**Storage Cabinet**

36" W x 18" D x 72" H

Advance Price: \$ 420.00  
Standard Price: \$ 546.00



**4' Training Table - Mahogany**

48" W x 24" D x 29" H

Advance Price: \$ 830.50  
Standard Price: \$ 1,079.00



**6' Training Table - Mahogany**

72" W x 24" D x 29" H

Advance Price: \$ 954.50  
Standard Price: \$ 1,241.00

# EXECUTIVE FURNISHINGS

## CONFERENCE CHAIRS



Accord Hi-Back Executive Chair

25"Square x 44"H

Advance Price: \$ 585.00

Standard Price: \$ 760.00



Comet Stack Chair

23" W x 22" D x 32" H (with arms)

Advance Price: \$ 289.00

Standard Price: \$ 376.00



Enterprise Guest Fabric Chair

24" W x 26" D x 37" H

Advance Price: \$ 351.00

Standard Price: \$ 456.50



Enterprise Hi-Back Fabric Chair

25" W x 27" D x 45" H

Advance Price: \$ 409.50

Standard Price: \$ 532.00



Enterprise Mid-Back Fabric Chair

24" W x 26" D x 39" H

Advance Price: \$ 379.50

Standard Price: \$ 493.50



Worksmart Drafting Stool

25" W x 24" D x 42" H (With Arms)

Advance Price: \$ 339.50

Standard Price: \$ 441.00

20" W x 24" D x 42" H (Armless)

Advance Price: \$ 317.50

Standard Price: \$ 412.50



Worksmart Task Chair

25" W x 24" D x 35" H (with arms)

Advance Price: \$ 333.50

Standard Price: \$ 433.50

20" W x 24" D x 35" H (Armless)

Advance Price: \$ 312.00

Standard Price: \$ 405.50



Rimati Guest Chair - Black

27" W x 25" D x 40" H

Advance Price: \$ 282.50

Standard Price: \$ 367.00



Rimati Hi-Back Chair - Black

30" W x 28" D x 47-50" H

Advance Price: \$ 445.50

Standard Price: \$ 579.50



Rimati Guest Chair - White

27" W x 25" D x 40" H

Advance Price: \$ 282.50

Standard Price: \$ 367.00



Rimati Hi-Back Chair - White

30" W x 28" D x 47-50" H

Advance Price: \$ 445.50

Standard Price: \$ 579.50



Space Guest Chair

26" Square x 37" H

Advance Price: \$ 325.50

Standard Price: \$ 423.00



Space Hi-Back Chair

25" Square x 37" H

Advance Price: \$ 382.50

Standard Price: \$ 497.00



Tamiri Guest Leather Chair

25" W x 27" D x 37" H

Advance Price: \$ 379.50

Standard Price: \$ 493.00



Tamiri Hi-Back Leather Chair

25" W x 27" D x 45" H

Advance Price: \$ 466.50

Standard Price: \$ 605.00



Tamiri Mid-Back Leather Chair

25" W x 27" D x 39" H

Advance Price: \$ 412.00

Standard Price: \$ 535.50



TRADE SHOW

## Lead Qualifier Sheet

In addition to the demographic questions on the attendee registration form, this lead retrieving system comes with fifteen built-in qualifier questions. They are as follows:

1. Send Line Card	6. Provide Quote	11. VAR
2. Send Catalog	7. Immediate Need	12. OEM
3. Send Detailed Quote	8. Set up Demo	13. Does Purchasing
4. Send Sample	9. End User	14. Recommends
5. Have Salesman Call	10. Distributor	15. Final Say

This list could be customized to fit your individual needs. Please fill the following lines with the desired qualified questions and send with the order form on the front page. **Please print clearly!** There is no limitation on how many questions to be used, however, we recommend to limiting the number of questions to under 30.

Replace the build-in list

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_

Add to the build-in list

20. \_\_\_\_\_
21. \_\_\_\_\_
22. \_\_\_\_\_
23. \_\_\_\_\_
24. \_\_\_\_\_
25. \_\_\_\_\_
26. \_\_\_\_\_
27. \_\_\_\_\_
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31. \_\_\_\_\_
32. \_\_\_\_\_
33. \_\_\_\_\_
34. \_\_\_\_\_
35. \_\_\_\_\_
36. \_\_\_\_\_
37. \_\_\_\_\_
38. \_\_\_\_\_

# International Congress of Esthetics

PHILLY, PA April 12-13, 2026

## Lead Retrieval System Order Form

<https://www.computecserv.com/ices/philly/step2.asp>

**Warning:** The International Congress of Esthetics and Spa has become aware of solicitations to exhibitors. You may be contacted by third party companies purportedly offering services such as selling Attendee Lists related to the event. Please be aware that, despite potentially confusing language in their solicitations to you, many of these companies are not affiliated in any way with the event, are not endorsed by us, and may be offering services that are either subpar, misleading, or fraudulent. We do not in any way endorse or condone these companies and we are not responsible for their behavior. Any business arrangements regarding the event that you may make through unaffiliated third-party companies are at your own risk and expense.

If you receive a call or e-mail from any company that is not affiliated with ICES, please contact us immediately at 1-800-471-0229 or e-mail Elizabeth Allen at [Liz@LNEONLINE.COM](mailto:Liz@LNEONLINE.COM)

Description	Quantity	Advance Price*	Regular Price	Subtotal
Sales Tracking System (scanner)		\$340.00	\$380.00	
APPs (on your device)		\$340.00	\$380.00	
In-booth setup and pickup		\$40.00	\$50.00	
Customized Lead Qualifier Sheet (See back side for details)		\$40.00	\$50.00	
* The advance date is April 1, 2026. No Refund after, April 11, 2026			<b>Total</b>	

Name: \_\_\_\_\_ PH: \_\_\_\_\_ FX: \_\_\_\_\_ Booth \_\_\_\_\_

Company: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Payment Method**  AMX  MasterCard  Visa  Check payable to: **CompuTec Inc.**

Credit Card No. \_\_\_\_\_ Expiration \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Security Code \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Send or Fax to: CompuTec Inc.**  
3130 Andora Dr.,  
Ypsilanti, MI 48197

qizhu1407@gmail.com  
Ph: (734)929-4052  
Fx: (734)929-2953

The Lead Retrieval terminals are available for pickup on April 11, 2026 in registration area. The scanner should be returned to registration desk within one hour of the end of the show. Otherwise a charge of \$500.00 will be applied to your company. The Apps will be sent to you 3 days before the conference.



Rainprotection is an Authorized Official Insurance Supplier for Les Nouvelles Esthetiques, Inc.

### Exhibitor Liability Insurance Program

As a standard requirement for all our show exhibitors, it is necessary for you to carry general liability coverage from an insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$2,000,000 aggregate. Insurance Coverage is not optional.

This insurance must be in force during the lease dates of the event, April 11-13, 2026, naming Les Nouvelles Esthetiques, Inc. Aesthetic Congress Communications, Inc. (3929 Ponce de Leon Blvd. Coral Gables, FL 33134) as the Certificate Holder and as Additional Insured.

Les Nouvelles Esthetiques, Inc. has requested that Rainprotection serve as their insurance management company. In addition to being able to provide exhibitors with insurance, we are also collecting and verifying that all insurance certificates, regardless of the insurer, are verified for compliance.

### Rainprotection Insurance Program

If you do not have insurance, or you would rather not use your own insurance, (similar to when you rent a car – so that claims would not be filed against your policy), we have set up a program with Rainprotection Insurance through which, you can purchase compliant insurance instantly online.

#### **Benefits of using this program:**

- No Deductible – unlike your corporate policy, Rainprotection's policy has no deductible. Should there be a claim, you will have no out of pocket costs and your future rates will not go up since you would not need to submit a claim on your policy.
- No Hassles – you will not need to go back and forth with your broker adding additional insureds and making your insurance compliant with show requirements.
- Coverage for exhibitors who do not have an existing policy.
- Coverage for international exhibitors whose insurance will not cover them in the U.S.A.
- Easy and Inexpensive to purchase instantly online.
- Already pre-filled with all the proper show information.
- Submitted to show management for you - Once purchased, they automatically receive a copy.

### Make This Process Simple - Purchase Your Insurance Now and Forget About It

Click the link below to purchase your Liability Insurance for \$109  
(plus any applicable taxes)

*While completing the online application, DO NOT check any boxes unless it  
specifically relates to what you will be doing at your booth at the event*

[https://www.totaleventinsurance.com/app/Customer/ExhibitorAnnual.aspx?eid=o6wJ1Yk2OY4\\$](https://www.totaleventinsurance.com/app/Customer/ExhibitorAnnual.aspx?eid=o6wJ1Yk2OY4$)

**After reading the above information**, if you still decide to use your own insurance, please make it compliant and then submit a copy to: [sales@rainprotection.net](mailto:sales@rainprotection.net).



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rainprotection Insurance 39 Ryder Avenue Dix Hills, NY 11746 www.Rainprotection.net		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURERA : Insurance Company Name
INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS:  Exhibitor Name Street City, State, Zip Code		INSURERB : INSURERC : INSURERD : INSURERE : INSURERF :
		NAIC #

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS					
A	GENERAL LIABILITY  X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	Policy Number	04/11/2026	04/13/2026	GENERAL AGGREGATE	\$ 2,000,000					
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG	\$ 1,000,000					
	X POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC					PERSONAL & ADV INJURY	\$ 1,000,000					
						EACH OCCURRENCE	\$ 1,000,000					
						FIRE DAMAGE (Any one fire)	\$ 300,000					
							\$					
	AUTOMOBILE LIABILITY  ANY AUTO <input type="checkbox"/> ALL CARS <input type="checkbox"/> AUTOS <input type="checkbox"/> Hired AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (a accident)	\$					
						BODILY INJURY (Per person)	\$					
						BODILY INJURY (Per accident)	\$					
						PROPERTY DAMAGE (per accident)	\$					
							\$					
							\$					
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE	\$					
	DED <input type="checkbox"/> RETENTION \$					AGGREGATE	\$					
							\$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/>					Y / N N / A				WC STATU- TORY LIMITS	OTH - ER	\$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below									E.L. EACH ACCIDENT	\$	
										E.L. DISEASE - EA EMPLOYEE	\$	
	E.L. DISEASE - POLICY LIMIT	\$										
	AD&D MAXIMUM MEDICAL DEDUCTIBLE TERMS OF PAYMENT	\$										
		\$										

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional insured: Les Nouvelles Esthetiques, Inc. Aesthetic Congress Communications, Inc.

As respects to claims arising out of the operations of Exhibiting Company at The International Congress of Estheticsand Spa 2026 Philadelphia.

## CERTIFICATE HOLDER

## CANCELLATION

Les Nouvelles Esthetiques, Inc. Aesthetic Congress Communications, Inc. 3929 Ponce de Leon Blvd. Coral Gables, FL 33134	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
	AUTHORIZED REPRESENTATIVE  <i>Rainprotection Insurance</i>	

# Exhibitor Badge Form/ Philadelphia, PA 2026

In order to provide you with pre-printed name badges, it is important that you type or print clearly the names of each employee who will be working at the show in this form **and email it back to us no later than Monday, March 2, 2026.**

• Email: [thalia@LNEonline.com](mailto:thalia@LNEonline.com)

Badges should be worn at all times during the show and must be presented for daily admittance into the exhibition hall. The assigned badges/tickets are only for corporate exhibitors and their staffs and may not be used by customers, relatives or friends of show participants. Lost or stolen badges/ticket will not be replaced, but additional tickets may be purchased during the show at regular show price. Exhibitor badges will be assigned as follows;

One Booth = Four (4) Badges  
Two Booths = Six (6) Badges  
Three Booths = Eight (8) Badges

Four Booths = Ten (10) Badges  
Five Booths = Twelve (12) Badges  
Six Booths = Fourteen (14) Badges

Badges/tickets will be available for pick-up at the Exhibitor's booth located just outside the exhibition hall and proper I.D. plus a company business card are required for security verification

COMPANY NAME & BOOTH #

---

	NAME	LAST NAME
1 -----	<input type="text"/>	<input type="text"/>
2 -----	<input type="text"/>	<input type="text"/>
3 -----	<input type="text"/>	<input type="text"/>
4 -----	<input type="text"/>	<input type="text"/>
5 -----	<input type="text"/>	<input type="text"/>
6 -----	<input type="text"/>	<input type="text"/>
7 -----	<input type="text"/>	<input type="text"/>
8 -----	<input type="text"/>	<input type="text"/>
9 -----	<input type="text"/>	<input type="text"/>
10 -----	<input type="text"/>	<input type="text"/>
11 -----	<input type="text"/>	<input type="text"/>
12 -----	<input type="text"/>	<input type="text"/>
13 -----	<input type="text"/>	<input type="text"/>
14 -----	<input type="text"/>	<input type="text"/>